

# **CHANAKYA UNIVERSITY**

## **BENGALURU**

### **STATUTES**

#### **2021**

As approved by the Board of Governors in the First Meeting of held on  
May 5, 2022

#### **The First Statutes of the**

### **CHANAKYA UNIVERSITY ACT OF 2021**

Established under the provisions of Section 3 Chanakya University Act, 2021

Vide Notification No 44 of the Government of Karnataka,

Act No 37 of 2021,

Bengaluru



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# CHANAKYA UNIVERSITY

## THE SCHEDULE (Sec 37& 38) THE STATUTES OF THE UNIVERSITY

*In exercise of the powers conferred by Sub Section (1) of Section 38 read with Sec.37 of The Chanakya University Act. 2021 (No.37 of 2021), the Board of Management, hereby makes the following Statutes of The Chanakya University.*

### CHAPTER - I GENERAL

#### 1. Title and commencement

- a) These Statutes shall be called The First Statutes of the Chanakya University.
- b) They shall come into force on the date of approval by the Board of Governors.

#### 2. Definitions

- a) In these Statutes unless the context otherwise requires:
  - i. "Act" means Chanakya University Act 2021 (KARNATAKA ACT NO. 37 OF 2021).
  - ii. "Section" means a Section of the Act.
  - iii. He/ His includes she/ Her
- b) Words and expressions used but not defined in these Statutes shall have the meanings assigned to them in the Act.



## CHAPTER - II

### OFFICERS OF THE UNIVERSITY

(Section 12 to 23 of the Act)

#### (i) THE VISITOR [Section 13 of the Act]

The Honorable Governor of Karnataka shall be the Visitor of the Chanakya University. The Powers shall be as per the provision of Sub Section (2) and (3) of Section 13 of the Act.

#### (ii) THE PRO-VISITOR [Section 14 of the Act]

The Honorable Minister for Higher Education, Government of Karnataka shall be the Pro-Visitor. The Powers shall be as per the provision of Sub-Section (2) of Section 14 of the Act.

#### (iii) THE CHANCELLOR [Section 15 of the Act]

- a) The Chancellor shall be appointed by the Sponsoring Body, for a period of five years. The person appointed must be an eminent personality who has made a significant contribution to society.
- b) The term of the office of the Chancellor shall be for a period of five years and may be renewed for a maximum of another term of five years.
- c) The Chancellor shall have such powers conferred on her/him U/s (4) (i) to (ix) of the Act.

#### (iv) THE PRO CHANCELLOR [Section 16 of the Act]

- (i) The Pro-Chancellor may be appointed by the Sponsoring Body for a term specified by the Sponsoring Body subject to other terms and conditions as may be laid down in the statutes.
- (ii) The Pro-Chancellor shall exercise all powers of the Chancellor in his absence and shall be assigned any additional duties with prior written approval of the Chancellor.
- (iii) The Pro-Chancellor shall chair all the Committees, meetings and convocations in the absence of the Chancellor.

**THE PRO CHANCELLOR:** - The Pro-Chancellor shall be appointed by the sponsoring body for a period of 5 years in accordance with Sub- Section (1) of Sec.16 of the Act. The term is renewable.



He/she will discharge the additional duty (Sub-Section (2) of Sec 16 of the Act) of facilitating the development of the University to truly and completely bring to life the vision with which the sponsoring body has established the University.

To enable this role, the Pro- Chancellor shall engage with the University and its team, through various mechanisms, such as (but not limited to) listed below:

- (i) The Pro-Chancellor shall have meetings with the Board of Management, and other leaders of the University as and when needed in order to review the progress and implementation of the institutional development plan.
- (ii) The approach to recruitment and performance management (including appraisal, rewards and recognitions, promotions etc.) of the staff (including the faculty) in the University should be developed in consultation with the Pro-Chancellor from time to time.
- (iii) Succession planning, leadership development, nominations/appointments to leadership roles shall be done in consultation with the Pro-chancellor
- (iv) She/He will act as an ambassador of the University for promoting its activities in the wider community.

The Chancellor may assign further duties (and thereby responsibilities) other than mentioned in the Act and (these) current statutes to the Pro-Chancellor, as per Sub-section 2 Sec 16 of the Act.

#### **(v) THE VICE- CHANCELLOR [Section 17 of the Act]**

- (i) The Vice-Chancellor shall be appointed by the Chancellor, in accordance with Sec.17 (1) of the Act, on such terms and conditions as may be prescribed by the Statutes.
- (ii) The Vice-Chancellor shall hold office for a term of 5 years from the date of assuming office, and shall be eligible for reappointment for a second term; Provided that in no case shall the person appointed as Vice-Chancellor hold office beyond the age of 70years;
- (iii) Provided further that notwithstanding the expiry of the period of 5 years, the Vice-Chancellor may continue in office for not more than six months or till the successor is appointed and the latter assumes office, whichever, is earlier.
- (iv) If the office of the Vice-Chancellor becomes vacant due to resignation or otherwise, or if he is unable to perform his duties due to ill-health or any other cause, The Chancellor may nominate one among the Pro-Vice Chancellors or a Dean of the school or a professor of the university to perform the duties of the Vice-Chancellor until a new Vice-Chancellor assumes office or until the existing Vice-Chancellor resumes the duties of his office, as the case may be.



- (v) The emoluments and other terms and conditions of service of The Vice-Chancellor shall be determined by the Chancellor in concurrence with the Sponsoring Body.
- (vi) The selection to the post of The Vice-Chancellor shall be in accordance with Sub-Section (4)(5) & (6) of Sec17 of the Act.
- (vii) The services of the Vice-Chancellor may be terminated in accordance with Sub-Section (9) of Sec.17.

**a) Powers and functions of the Vice-Chancellor**

- (i) He shall be the Principal Executive and Academic Officer of the University and shall exercise general supervision and control over the affairs of the University and give effect to the decisions of the authorities of the University.
- (ii) The Vice-Chancellor shall be the ex-officio Chairman of the Board of Management, The Academic Council, The Research & Innovation Council, The Finance Committee and The Estates & Works Committee.
- (iii) The Vice-Chancellor shall be the ex-officio member of the Board of Governors.
- (iv) The Chancellor may nominate the Vice-Chancellor to any other statutory or non-statutory boards/committees as may be prescribed from time to time.
- (v) In the absence of the Chancellor, Pro-Chancellor, the Vice-Chancellor shall preside at the Convocation held for conferring degrees.
- (vi) The Vice-Chancellor shall be entitled to be present at, and address, any other meeting of any authority or other body of the University, but shall not be entitled to vote there at unless he is a member of such authority or body.
- (vii) It shall be the duty of the Vice-Chancellor to see that the Act, the Statutes, the Regulations, and the rules are duly observed and he shall have all the powers necessary to ensure such observance.
- (viii) The Vice Chancellor shall have all the power/s necessary for the proper maintenance of discipline in the University and he may delegate any such powers to such person or persons as he deems fit.
- (ix) The Vice Chancellor shall have the power to convene or cause to be convened the meetings of any statutory and non-statutory boards.
- (x) The Vice Chancellor shall keep the Chancellor informed of all the developments (Academic, Academic Administration, Examination, Evaluation and other activities) of the university on a regular basis through a special report/appraisal reports.
- (xi) The Vice Chancellor is responsible for providing guidance to the Pro Vice Chancellors/Deans/Directors or any other statutory or non-statutory officers of the university. He shall also regularly evaluate academic process, faculty interventions,



creating the system driven approach to academic and academic administration policy, planning and development.

- (xii) The Vice Chancellor is responsible for fostering globalization initiatives in the University. He should provide vision to the conduct of research and scholarship, and works to stimulate a high level of scholarly productivity on the campus.
- (xiii) The Vice Chancellor shall facilitate faculty development to enhance competency and performance.
- (xiv) In case The Vice Chancellor feels that any authority or the board, has taken any decision which is contrary to powers vested with the said authority or the board, and is prejudicial to the interests of the university, he may direct the authority or the board to revise its decision within 15 days, failing which such matters may be referred to The Chancellor, and his decision shall be final.
- (xv) Any other matter which is of immediate priority, other than the appointment of teachers, and cannot be taken to the concurrence/approval of the appropriate authority or board, then Vice Chancellor can take a decision as may deem to be fit with the written concurrence of the Chancellor.
- (xvi) The Vice Chancellor may appoint a teaching faculty or any other officer, for a period of one year on emergent basis, and later on get it ratified by appropriate authority.
- (xvii) The Vice Chancellor regularly keeps updating on the developments in academics to the provost.

**(vi) THE PRO VICE - CHANCELLOR [Section 18 of the Act]**

- a) The Pro-Vice-Chancellor(s) shall be appointed by the Vice-Chancellor, not exceeding three at any point of time with the written approval of the Chancellor.
- b) The term of the office of a Pro-Vice-Chancellor(s) shall be three years or till he attains the age of 70 years, whichever is earlier.
- c) Provided that a Pro-Vice Chancellor(s) whose term of office has expired shall be eligible for re-appointment but not exceeding the age limit of 70 years
- d) The emoluments and other terms and conditions of service of a Pro-Vice Chancellor(s) shall be such as may be specified by the Vice-Chancellor with written approval of the Chancellor.
- e) The Pro-Vice Chancellor(s) shall assist the Vice-Chancellor in respect of such matters as may be specified by the Vice-Chancellor in this behalf, from time to time, and shall also exercise such powers and perform such duties as may be assigned or delegated to him by the Vice-Chancellor.

**(vii) THE DEAN(S) OF FACULTIES OR SCHOOLS [Section 19 of the Act]**



- a) Dean(s) of Faculties or Schools shall be appointed by the Vice Chancellor with the written approval of the Chancellor in accordance with Sec.19 of the Act.
- b) The term of the office of the Dean is for three years.
- c) The University, in compliance with the regulatory bodies, the age of superannuation of the Dean shall be 65 years.
- d) However, in exceptional cases, in the interest of the university, the Vice-Chancellor, with the concurrence of the Chancellor, may appoint or extend the services on a contract basis with consolidated emoluments till the attainment of 70 years to those who are physically fit, and have other administrative and academic credentials.
- e) When the office of the Dean is vacant or when the Dean is, by reason of illness, absence or any other cause, unable to perform duties of his/her office, the duties of the office shall be performed by a Professor or Associate Professor as designated by the Vice- Chancellor, as the case may be, in the school.
- f) The Dean shall be the Head of the School and/or Group of Schools and shall be responsible for the conduct and maintenance of the standards of teaching and research in the School and shall have such other functions as may be specified by vice chancellor from time to time.
- g) The Dean shall be responsible for, among others,
  - Providing leadership, vision and Strategic Road map for the development of the school
  - Designing and developing academic and research architecture of the school
  - Introducing new programmes
  - Recommendation for appointment of teachers to the school
  - Faculty schedules
  - Faculty appraisals
  - Alumni relations
- h) There may be provision for appointment of Associate Deans to assist the Dean of the School as may be decided by the Vice Chancellor with the concurrence of the Chancellor.
- i) The Vice chancellor may assign any duties as required in the interest of the university. The Dean of faculties/ School, shall report to the Vice Chancellor.

**(viii) THE REGISTRAR [Section 20 of the Act]**

- a) The Vice-Chancellor of the University shall appoint the Registrar with the written approval of the Chancellor.



- b) He shall have a term of three years and shall be eligible for re-appointment.
- c) The University, in compliance with the regulatory bodies, the age of superannuation of the Registrar shall be 65 years.
- d) However, in exceptional cases, in the interest of the university, the Vice-Chancellor, with the concurrence of the Chancellor, may appoint or extend the services on a contract basis with consolidated emoluments till the attainment of 70 years to those who are physically fit, and have other administrative and academic credentials.
- e) The emoluments and other terms and conditions of service of the Registrar shall be such as may be specified by the Vice Chancellor in concurrence with the Sponsoring Body.
- f) Provided that the Registrar shall retire on attaining the age of sixty-five years. In case the Registrar exceeds the age limit as specified, the position may be on a contractual basis which may extend up to seventy years.
- g) When the office of the Registrar is vacant or when the Registrar is, by reason of illness, absence or any other cause, unable to perform the duties of his office, the duties of the office shall be performed by such person as the Vice Chancellor may appoint for the purpose with the concurrence of the Chancellor.
- h) The Registrar shall be the *ex-officio non-voting Secretary* of the Board of Governors
- i) The Registrar shall be the ex- officio Member-Secretary of the Board of Management and Secretary of the Academic Council.
- j) He shall be the Ex- officio member of the statutory bodies including the Research and Innovative Council, The Finance committee and Estates and Works Committee and such other bodies formed from time to time.
- k) It shall be the duty of the Registrar—
  - i) To be the custodian of the records, the common seal and such other property of the University as the Board of Governors, Board of Management and the Academic Council shall commit to his/her charge.
  - ii) To issue all notices convening meetings of the Board of Governors, Board of Management, and the Academic Council, and of any Committees appointed by those authorities.
  - iii) To keep the minutes of all the meetings of the Board of Governors, Board of Management, and the Academic Council, and of any Committees appointed by authorities of the University.
  - iv) To conduct the official correspondence with members of the Board of Governors, Board of Management, the Academic Council, and of any other boards/Committees appointed by those authorities.



- v) To represent the University in suits or proceedings by or against the University, sign powers of attorney and verify pleadings or depute his representative for the purpose.
- vi) To perform such other duties as may be specified in the Statutes, Regulations, Manuals and the notifications as may be required from time to time by the Board of Governors, Board of Management and Academic Council or the Chancellor and the Vice Chancellor.
- vii) Ensure that the registers of buildings, land, furniture and equipment are maintained up-to-date and that stock-checking is conducted of equipment and other consumable materials in all offices, Departments, Institutes, Schools, Centers and Specialized Laboratories;
- viii) The Registrar is responsible for overall administration and day to day management of university matters.

- l) The Vice Chancellor shall review the performance of the Registrar and report to the Chancellor.
- m) The Chancellor can terminate the services of the Registrar on the charges of misconduct, irregularity and inefficiency in discharge of his/her duties after following the principles of natural justice.
- n) There shall be provision for appointment of Additional Registrars/Joint Registrar/Deputy Registrars and Asst. Registrars to assist the Registrar as may be decided by the Vice Chancellor with the concurrence of the Chancellor.
- o) The persons working in the university with eligibility and proven track record may also be considered for appointment.

#### **(ix) THE REGISTRAR (EVALUATION) [Section 21 of the Act]**

- i) The Registrar (Evaluation) shall be appointed by the Vice-Chancellor with the written approval of the Chancellor.
- ii) The Registrar (Evaluation) shall be appointed for a term of three years and shall be eligible for re-appointment.
- iii) The University, in compliance with the regulatory bodies, the age of superannuation of the Registrar (Evaluation) shall be 65 years.
- iv) However, in exceptional cases, in the interest of the university, the Vice-Chancellor, with the concurrence of the Chancellor, may appoint or extend the services on a contract basis with consolidated emoluments till the attainment of 70 years to those who are physically fit, and have other administrative and academic credentials.



- iv) He shall frame the schedule of the conduct of various examinations well in advance during the Academic Year, in Consultation with various Authorities/Committees concerned.
- v) He shall act as the Chief Coordinator for the various divisions in the Examination Section and strictly adhere to the schedule in conduct of examinations during the Academic Year.
- vi) He shall get prepared well in advance all the requirements for smooth conduct of examination such as, printing of question papers, printing of answer scripts and other required stationery materials with the approval of the Vice Chancellor.
- vii) He shall report to the Vice Chancellor all the cases of malpractice/misconduct relating to the examinations, immediately possible time.
- viii) He shall report to the Vice Chancellor regarding the conduct of examination/valuation/declaring of results from time to time.
- ix) In case of emergency, in his/her opinion, for smooth conduct of examinations which necessitates immediate action, he shall take suitable action as he deems it fit, in anticipation of the approval of the concerned authorities.
- x) He shall prepare the schedule for the conduct of annual convocation in consultation with the Vice Chancellor.
- xi) He shall make all the required arrangements for the smooth and proper conduct of the annual convocation.
- xii) On the recommendation of the Vice Chancellor, he shall conduct special convocation.

**(x) THE FINANCE OFFICER [Section 22 of the Act]**

- i) The Finance Officer shall be appointed by the Chancellor in accordance with Sec. 22 on the recommendation of the Vice-Chancellor.
- ii) The Finance Officer shall be appointed for a term of three years and shall be eligible for re-appointment.
- iii) The emoluments and other terms and conditions of service of the Finance Officer shall be such as may be specified by the Chancellor in concurrence with the Sponsoring Body.
- iv) The University, in compliance with the regulatory bodies, the age of superannuation of the Finance Officer shall be 65 years.
- v) However, in exceptional cases, in the interest of the university, the Vice-Chancellor, with the concurrence of the Chancellor, may appoint or extend the services till the attainment of 70 years to those who are physically fit and have other administrative and academic credentials.



- v) The emoluments and other terms and conditions of service of the Registrar (Evaluation) shall be such as may be specified by the vice Chancellor in concurrence with the Sponsoring Body.
- vi) The Registrar (Evaluation) shall retire on attaining the age of 65 years.
- vii) When the office of the Registrar (Evaluation) is vacant or when the Registrar (Evaluation) is, by reason of illness, absence or any other cause, unable to perform the duties of his/her office, the duties of the office shall be performed by such person as the Vice Chancellor may appoint for the purpose with the approval of the Chancellor.
- viii) The Registrar (Evaluation) shall be responsible for supervise the conduct of examinations of the University in the manner specified by the Notifications/Manuals.
- ix) The Registrar (Evaluation) shall arrange for all assessments and evaluation of students and announcements of results on time.
- x) Any other duties assigned by the Vice Chancellor from time to time.
- xi) The Registrar (Evaluation) shall report to the Vice Chancellor.

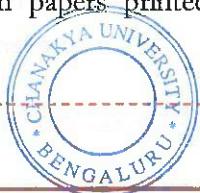
  

- n) The services of the Registrar (Evaluation) may be terminated by the Chancellor on the charges of misconduct, irregularity and inefficiency in discharge of his duties after following the principles of natural justice.
- o) There shall be provision for appointment of Additional/Joint/Deputy/Assistant Registrars (Evaluation) for Evaluation Department to assist the Registrar (Evaluation) as may be decided by the Vice Chancellor with the concurrence of the Chancellor.
- p) The persons working in the university with eligibility and proven track record may be considered for appointment for the post of Registrar (Evaluation).

**b) Powers and Functions of Registrar (Evaluation)**

The Registrar (Evaluation) shall have the following powers and Functions:

- i) He shall be in-charge of the conduct of all examinations and the matters incidental to the smooth conduct of examinations.
- ii) He shall perform such other duties as may be assigned to him by the Vice Chancellor and assist the Vice Chancellor in carrying out the provisions of the Act, Statutes, Ordinances, and Regulations relating to examinations, assessment and evaluation, and report to the Vice Chancellor.
- iii) He shall be the custodian and accountable for University Degree Certificates printed and issued, Statement of Marks printed and issued, Question papers printed and distributed and Answers Scripts printed and distributed.



- vi) When the office of the Finance Officer is vacant or when the Finance Officer is, by reason of illness, absence or any other cause, unable to perform the duties of his/her office, the duties of the office shall be performed by such person as the Chancellor may appoint for the purpose.
- vii) The persons working in the university with eligibility and proven track record may be considered for appointment.
- viii) The Finance Officer shall be the ex-officio Secretary of the Finance Committee.
- ix) There shall be provision for appointment of Additional/Joint/Deputy/Assistant Finance Officers to assist the Finance Officer as may be decided by the Vice Chancellor with the concurrence of the Chancellor.
- x) The Finance Officer shall
  - a) Exercise general supervision over the funds of the University and report to the Vice Chancellor.
  - b) Perform such other financial functions as may be assigned to him by the Board of Governors and Board of Management or as may be prescribed by notifications/manuals.
- xi) Subject to the control of the Board of Governors, the Finance Officer shall
  - a) Hold and manage the property and investments of the University including various funds created under the Act with the concurrence of the Chancellor.
  - b) Ensure that the limits fixed by the Board of Governors for recurring and non-recurring expenditure for a year are not to be exceeded and that all expenditure are expended on the purpose for which they are granted or allotted.
  - c) Be responsible for the preparation of annual accounts and the budget of the University and for their presentation to the Board of Governors.
  - d) Keep a constant watch on the state of the cash and bank balances and on the state of investments.
  - e) Watch the progress of the collection of revenue and advise on the methods of collection employed;
  - f) Bring to the notice of the Vice Chancellor/Registrar unauthorized expenditure and other financial irregularities and suggest disciplinary action against persons at fault; and
  - i. Call for from any Office, School, Centre, Laboratory, Constituent College or Institution maintained by the University any information/stock verification or returns that he may consider necessary for the performance of his/her duties with prior permission of the Vice Chancellor.



- xii) The Finance Officer also functions as Fund Manager to ensure the proper flow of funds according to the needs of the university..
- xiii) The Finance officer shall assess the Economics of Education, for each School/Centre/Programme to ensure the economic viability and long term sustainability of the program.

**(xi) OTHER OFFICERS [Section 23 of the Act]**

**1) The Director(s)/Equivalent Positions**

- i) The Vice-Chancellor with the concurrence of the Chancellor shall appoint the Director(s) or any such equivalent positions in Schools / Centers / Departments / Specialized offices of the university to provide effective functional leadership/expertise in respective fields.
- ii) The Academic or non-academic persons working in the university may also be eligible for appointment.
- iii) The emoluments and other terms and conditions of service of the Director(s) shall be such as may be specified by the Vice-Chancellor in concurrence with the Chancellor.
- iv) The Director(s) shall retire on attaining the age of sixty-five years. In case the Director(s) exceeds the age limit as specified, the position may be a on contractual basis.
- v) When the office of the Director(s) is vacant or when he is, by reason of illness, absence or any other cause, unable to perform the duties of his office, the duties of the office shall be performed by such person as decided by the Vice Chancellor.
- vi) There may be Director for each school/division/center/specialized offices for the university in accordance with the requirement.
- vii) The Director(s) associated with the schools shall work under the supervision of and report to the Dean of the respective schools.
- viii) All other Director(s) of such specialized offices and centers shall work under the supervision of and report to the Vice – Chancellor.
- ix) There shall be provision for the appointment of Associate Directors/Additional Directors/Joint Directors/Deputy Directors and Assistant Directors to assist the Director of Schools as may be decided by the Vice Chancellor.



## CHAPTER - III

### AUTHORITIES OF THE UNIVERSITY

(Section 24 of the Act)

#### **(i) The Court (Sec.25 of the Act)**

The Sponsoring Body shall constitute The Court, consisting of eminent personalities from different sections of society, education, public service, NGOs, Donors and other stakeholders of the university to provide visionary thought process to the university. The constitution, the process of nomination and term of the members shall be decided by the Sponsoring body. However, the total number of the members should not exceed thirty five.

#### CONSTITUTION OF THE COURT

Sl. No.	Position	Name	Nominating Authority
1.	Chairperson	Eminent Personality	The Sponsoring body
2.		Pro Chancellor	
3.		Vice Chancellor	
4.		Pro Vice Chancellor/s	
5.			
6.	Member (s)		Sponsoring body
7.			
8.	Member (s)		Five nominees representing Education, Industry by the Chancellor
9.			
10.	Member (s)		Five Donors nominated by the Chancellor
11.	Member		Distinguished Alumni nominated by the VC
12.	Member		
13.	Member		Parent/s nominated by the VC
14.	Member		



Sl. No.	Position	Name	Nominating Authority
15.	Members		Two teachers , Two Students, One Non – Teaching Staff nominated by Vice- Chancellor
16.			Five Eminent people in India and / or abroad nominated by Chancellor
17.	Member-Secretary	Registrar	

**Terms of Reference:**

- 1) The term of the Chairman and members of the Court shall be two years and eligible for re-nomination.
- 2) The proceedings of the Court are advisory in nature, and in accordance with Sec.25 (3) of the Act.
- 3) The Court shall meet once in a year, provided if required a maximum of two meetings can be held.
- 4) Quorum of the meeting at any time shall be a minimum 1/3<sup>rd</sup> of the total members appointed in the court.

**(ii) The Board of Governors (Refer Section 26 of the Act)**

- 1) The constitution of the Board of Governors of the Chanakya University and its term shall be as per the provisions of section 26(1)(2)&(3) of Chanakya University Act, 2021 (hereinafter. the Act).

**Constitution of the Board of Governors**

Sl. No.	Position	Name	Nominating Authority
1.	Chairperson	Chancellor	
2.	Member	Pro Chancellor	
3.	Member	Vice Chancellor	



Sl. No.	Position	Name	Nominating Authority
4.	Member	Principal Secretary, Higher Education Department Government of Karnataka, M.S. Building, Bangalore-560001. <a href="mailto:prs-high-edu@karnataka.gov.in">prs-high-edu@karnataka.gov.in</a>	The Principal Secretary/ Secretary to the State Government in the Higher Education, Medical Education or by his nominee not below the rank of Deputy Secretary Ex- officio Member
5.	Member		One Expert from industry or from the field of management, finance or any other specialized field, including administration nominated by the Sponsoring Body
6.			
7.			
8.	Member(s)		Five Eminent Persons, nominated by the Sponsoring Body
9.			
10.			
11.	Member		One Eminent Educationist Nominated by UGC
12.	Member (Non Voting)	Pro-Vice Chancellor (s)	
13.	Member Secretary (Non-Voting)	Registrar	

**a) Tenure:**

The tenure of the members of the Board of Governor, other than Govt. nominees, shall be for three years and are eligible for re-nomination. However, the sponsoring body may substitute its nominees at any time in the interest of the university.



**b) Meeting & Quorum:**

- i. The date of the meeting shall be fixed by the Chancellor.
- ii. The meeting of the Board of Governors shall be four times in a year or as may be required.
- iii. The quorum for any meeting of the Board of Governors shall be minimum five members, including the Chairperson. If a quorum is not present within thirty minutes after the stipulated time, the meeting shall not be held and the Registrar shall make a record of the fact and the Chairperson shall sign the record.
- iv. When a meeting of the Board of Governors is adjourned for want of quorum as provided for in clauses (i) above, the Chancellor, shall have power to reconvene a meeting of the Board of Governors within fifteen days of such adjourned to transact business already mentioned in the agenda in such an event, no quorum for holding the meeting would be necessary.
- v. The meeting can also be convened on a virtual mode, following all protocols of the meeting and duly recorded in the agenda/minutes of the meeting.

**c) Meeting Notice and Agenda:**

The Registrar shall, under the direction of the Chancellor and the Vice Chancellor give not less than 7 working days' notice of the date of the meeting.

**d) Issue of Preliminary Agenda:**

Not later than five days before the date of an ordinary meeting, the Registrar, shall under the direction of the Vice Chancellor, shall send through email/speed post to every member a preliminary agenda specifying the place, the day and the hour of the meeting.

Provided however that the Board of Governors or the Chancellor/Vice Chancellor may bring any business which in its or his opinion is urgent before any ordinary meeting, with shorter notice or without placing the same on the agenda.

Non-receipt of notice, agenda and other papers connected with any meeting of the Board of Governor by any member shall not invalidate the proceedings of the meeting.

**e) Admissibility of Agenda:**

1. The Chancellor shall determine whether an agenda is admissible or not. In matters relating proprietary issues and financial matters, the Chancellor shall seek the concurrence of the Sponsoring Body.



2. No resolution shall be passed or decisions taken by the Board of Governors, in the meeting in respect of any agenda matters except pursuant to an affirmative vote by the Chancellor in favor of the Agenda Matter.
3. The Chancellor on the recommendation of the Vice-Chancellor shall co-opt an official or non-official individual to be a non-voting member for a particular meeting.

f) **Voting:** All questions considered at meetings of the Board of Governors shall be decided by majority of the votes of the members. If the votes are equally divided, the Chairperson shall have a casting vote.

g) **Minutes:**

1. The minutes of all proceedings of each meeting of the Board of Governors shall be signed by the Chairperson of the meeting. The Secretary shall, under the direction of the Chairperson, circulate the minutes of the meeting within 15 days of the meeting.

h) **Special Meeting of the Board of Governors:**

- 1) A special meeting of the Board of Governors may be convened under the direction of the Chancellor whenever he thinks it necessary and in view of matters of immediate decisions.
- 2) The Registrar, under the direction of the Chancellor, shall give ordinarily not less than 3 days' notice of such meeting and forward with the notice to each member a copy of the preliminary agenda paper for the meeting.
- 3) In such case of urgency the Chancellor may convene a meeting at shorter notice.
- 4) In exceptional cases, the decisions as required from the Board of Governors may be executed through circulation or a meeting on a virtual mode.

i) **Powers and Functions of Board of Governors**

The Board of Governors shall exercise powers in addition to the powers specified in clauses (i) to (ix) of Section 26(6) of the Act.

To promote over all administration of the University and appoint, discipline or dismiss Officers of the University in accordance with the provisions of the Statutes, regulations or policies of the University framed under the Act;

- i. To approve creation of new committees, offices and boards in accordance with the procedure laid down under the Statutes, Regulations, Policies & Manuals of the University;
- ii. to approve the creation and abolition of Faculty / School of Studies, departments and programmes of study, on the recommendations of the Board of Management and the Academic Council;
- iii. To review and approve any decision, as the case may be, taken by the Board of Management, the Academic Council or any other authority of the University;

- iv. To hold, control and administer the property and funds of the University;
- v. To approve the annual accounts together with the audit report;
- vi. To borrow and lend funds on behalf of the University; with the concurrence of the sponsoring body, Provided that funds shall not be borrowed on University Securities;
- vii. To hold, buy, sell, hypothecate, mortgage, take on lease, accept as gift or otherwise acquire any, land, buildings or property, movable, immovable or intellectual, which may be necessary or convenient for the purpose of the University, and on such terms and conditions as it may deem fit and proper, and to construct, alter and maintain any such land, buildings or property, with the concurrence of the sponsoring body;
- viii. To enter into, vary, carry out and cancel contracts on behalf of the University in the exercise of powers and performance of duties assigned to it by the Act and the Statutes of the University;
- ix. To select the common seal, flag, anthem, other symbolic or graphical expression if any, of the University and provide for its custody and use;
- x. To accept on behalf of the University, philanthropic, contributions, donations, Corporate CSR Funds;
- xi. Transfers of any movable or immovable property to the University;
- xii. To manage and to regulate the finances, accounts and investments of the University;
- xiii. To call for reports, returns and other information from the officers, authorities, bodies, teaching departments, centers of research of specialized studies, laboratories, libraries, technology centers and hostels of the University;
- xiv. To institute fellowships, scholarships, studentships, exhibitions, medals and prizes;
- xv. to Nominate or Depute;
  - a. representatives of the University to other institutions or organizations as may be desirable;
  - b. any person as attorney of the University with such powers as it may deem fit in order to execute an instrument or transact any business of the University;
- xvi. To approve the amendment and cancellation of the Statutes, and Regulations of the University within the confines of the Act, as proposed by the Board of Management;
- xvii. To delegate by, Regulation any of its powers to the Vice-Chancellor, Registrar or such other officer of the University or a Committee appointed by it as it may deem fit;
- xviii. to appoint the auditors for the audit of annual accounts including balance sheet of the University;
- xix. To ratify or provide post-facto approval for any appointments made or any decisions taken by any authority in the interest of the university;

**(iii) The Board of Management (Section 27 of the Act)**



- 1) The constitution of the Board of Management (BOM) of the Chanakya University and its term shall be as per the provisions of Section 27 (1) & (2) of the Act, 2021.

### Constitution of Board of Management

Sl. No.	Position	Name	Nominating Authority
1.	Chairperson	Vice-Chancellor	
2.	Member (s)	Pro Vice-Chancellor (s)	
3.	Member (s)		Two nominees to the Sponsoring Body
4.	Member (s)		
5.	Member (s)		Two Deans of the faculties or Schools as Nominated by the Vice-Chancellor
6.	Member (s)		
7.	Member Secretary	Registrar	

#### a. Tenure:

- 1) The members of the BOM, other than ex-officio members, may hold office for a term of three years from the date of their appointment or co-option, as the case may be and are eligible for re-nomination.
- 2) The Vice-Chancellor, may co-opt an official or non-official individual to be a non-voting member of the Board.
- 3) The Chairman of the BOM shall be in accordance with Sec. 27(5) of the Act.

#### b. Meeting &Quorum:

- 1) The BOM shall meet at least four times a year or as many times as may be required.
- 2) The quorum for any meeting of the BOM shall be minimum five members, including the Chairperson. If a quorum is not present within thirty minutes after the stipulated time, the meeting shall not be held and the Registrar shall make a record of the fact and the Chairperson shall sign the record.
- 3) When a meeting of the BOM is adjourned for want of quorum as provided for in clauses (1) above, the Vice Chancellor, shall have power to reconvene a meeting of the Board of Management within fifteen days of such adjourned to transact business already mentioned in the agenda in such an event, no quorum for holding the meeting would be necessary.

- 4) The date of the meeting shall be fixed by the Vice Chancellor.
- 5) The meeting can also be convened on a virtual mode, following all protocols of the meeting and duly recorded in the agenda/minutes of the meeting.

**c. Meeting Notice and Agenda:**

The Registrar shall, under the direction of the Vice-Chancellor, give not less than 7 working days' notice of the date of the meeting.

**d) Issue of Preliminary Agenda:**

- 1) The agenda of the ordinary meeting shall be sent by the Registrar, to all members under the direction of the Vice Chancellor, by email/speed post within 7 days
- 2) Provided however that the Board of Management or the Vice Chancellor may bring any business which in its or his/her opinion is urgent before any ordinary meeting, with shorter notice or without placing the same on the agenda.
- 3) The Chancellor may send advisory on any agenda in the best interest of the university
- 4) Non-receipt of notice, agenda and other papers connected with any meeting of the Board of Management by any member shall not invalidate the proceedings of the meeting.

**e) Admissibility of Resolution:**

- 1) The Vice Chancellor shall determine whether a resolution is admissible or not.
- 2) In matters relating to proprietary issues and financial matters, the Vice Chancellor shall seek the concurrence of the Chancellor.

**f) Voting:**

All questions considered at meetings of the Board of Management shall be decided by majority of the votes of the members. If the votes are equally divided, the Chairperson shall have a casting vote.

**g) Minutes:**

- 1) The minutes of all proceedings of each meeting of the BOM shall be signed by the Chairperson of the meeting. The Registrar shall, under the direction of the Vice Chancellor, circulate within 10 days after the meeting and a copy of the minutes of that meeting so signed by the Chairperson to each member of the BOM.



- 2) A copy of minutes shall be submitted to the Chancellor, who may approve the minutes or ask for reconsideration of the entire proceedings or part of the proceedings.
- 3) The minutes of the meeting of the BOM shall be referred to the Board of Governors for ratification.
- 4) In case there is conflict of opinion on any issue the matter may be referred to the Chancellor for final decision.

**h) Special Meeting of the Board of Management:**

- 1) A Special meeting/s of the BOM may be convened by the Vice Chancellor whenever he thinks it necessary and in view of matters of immediate decisions.
- 2) No resolution may be admissible which does not comply with the conditions laid down in this Statute and regulations.
- 3) The Registrar, under the direction of the Vice Chancellor, shall give ordinarily not less than three days' notice of such meeting and forward with the notice to each member a copy of the preliminary agenda paper for the meeting. In exceptional cases, the decisions as required from the BOM may be executed by circulation.
- 4) Meeting may also be convened through virtual mode and should be recorded.

**i) Powers and Functions of the Board of Management**

Subject to Sec.27(3) of the Act, and in accordance with the directions of BOG's, the Statutes, Regulations, Policies, & Manuals of the University the BOM shall be the Principal Executive Body of the University and shall have the following powers and functions:

- a. to review the decisions of authorities and bodies, other than the Board of Governors of the University, in case they are not in conformity with the provisions of the Act, and Statutes, Regulations, policies & Manuals of the University made there under;
- b. to prepare the subsequent statutes and regulations of the University;
- c. to examine and recommend to the BOG the annual budget and annual report of the University;
- d. To approve or suspend of any post of academic, technical, senior administrative or non-academic positions in the university.
- e. To approve the appointment and selections of all academic, technical and non-academic positions made by the vice chancellor, which is made with concurrence with the Chancellor
- f. to establish, maintain and manage teaching departments, centers of research of specialized studies, laboratories, libraries, specialized centers and hostels in the University;

- g. to appoint committees with the approval of the Board of Governors for such purposes and with such powers as it may be deemed fit and to appoint such committees as it thinks fit;
- h. to review and approve, reject or alter recommendations made by any or all committees connected with the University;
- i. to supervise and control the admission, conduct and discipline of students in the University and hostel and to make arrangements for promoting their health and general welfare;
- j. to recommend to the BOG the conferment of an honorary degree and academic distinctions in the manner specified by the Statute;
- k. to regulate and enforce discipline among members of teaching, administrative and ministerial staff of the University in accordance with the Statutes, Regulations, Policies and Manuals of the University;
- l. On the recommendation of the Academic council, to fix the remuneration of examiners, moderators and to arrange for the conduct of and for publishing the results of the University examinations;
- m. to cancel examinations in the event of malpractices, partially or wholly, and to take action against any person or group of persons found guilty of such malpractices, including rustication of students, on the recommendation of the Academic Council;
- n. to take disciplinary action against staff, persons appointed as invigilators, examiners etc. on the ground of indiscipline or for involvement in malpractices based on the recommendation of the Academic Council;
- o. to fix, demand and receive such fees and other charges as may be prescribed by the Regulation;
- p. to delegate all or any of its powers to any committee or sub-committee constituted by it or the Vice Chancellor of the University;
- q. to authorize the Registrar or any other officer, authority, body, committee or board to institute, conduct, defend, compound or abandon legal proceedings by or against the University or its officers;
- r. to entertain, adjudicate upon and, if deemed fit, to redress grievances of the employees and students of the University;
- s. to ratify or accord post-facto approval for any appointments made or any decisions taken in the interest of the university;
- t. to constitute any other committee on regular basis or for a specific purpose;

**(iv) The Academic Council (Section 28 of the Act)**

- a. Constitution



The Academic Council shall be the Principal Academic Body of the University. The Vice Chancellor shall be the Chairperson of the Academic Council. The constitution of Academic council shall be in accordance Sec. 28(i) to (iv) of the Act. The Academic council functions under the general supervision of the BOM and the BOG, over the academic policies of the University.

### Constitution of Academic Council

Sl. No	Position	Name	Nominating Authority
1.	Chairperson	Vice Chancellor	
2.	Member (s) max (Three)	Pro Vice -Chancellor (s)	
3.	Member(s)	All Deans of Schools	
4.	Member(s)		Not more than two Directors to be nominated by the Board of Governors
5.	Member		One External Member in the field of concerned discipline, to be nominated by the Board of Governors
6.	Member		One External Member in the field of concerned discipline, to be nominated by the BoM
7.	Member	Director, Library and Information Centre,	
8.	Member	Director, Technology Development center	
9.	Member(s)		Not more than two External Members to be



Sl. No	Position	Name	Nominating Authority
10.			nominated by the Sponsoring body with the approval of the Chancellor in the field of Education expert/Management of Universities/Industry expert
11.	Registrar(Evaluation)		
12.	Member Secretary	Registrar	

- 1) Provided that the total membership of the Academic Council shall not exceed fifteen excluding the Deans of Schools of studies.
- 2) The Vice Chancellor may co-opt as invitees the internal academicians/senior administrative and technical officers of the university or any external experts in the interest of the agenda for a particular meeting or for a specific period. But such invitees shall not have voting powers.
- 3) The Vice-Chancellor shall be the Chairperson and the Registrar shall be the Member Secretary of the Academic Council, but the Registrar shall not have the right to vote.

**Tenure**

- 1) The members of the Academic Council, other than ex-officio members, shall hold office for a term of four years from the date of their nomination, as the case may be and are eligible for re nomination.

**b. Meeting & Quorum :**

- 1) The meeting of the Academic Council shall be of two kinds, namely –
  - i. **Ordinary**– Regular meeting with routine agenda for the meeting. Ordinary Meeting of the Academic Council shall be held twice a year.
  - ii. **Special** - The Vice Chancellor may, whenever he thinks fit, convene a Special meeting of the Academic Council for the transaction of any urgent issues, Or any academic priority.
- 2) 33% members of the Academic Council including the Chairperson shall be the quorum for any meeting of the Academic council.



**c. Meeting Notice & Agenda:**

- 1) The Registrar shall, under the direction of the Vice Chancellor, give not less than 7 days, notice of the date of an ordinary meeting.
- 2) Agenda shall be sent at least five days before the date of an ordinary meeting, the Registrar shall communicate to every member a preliminary agenda specifying the date, the place and the hour of the meeting and agenda for the meeting.
- 3) Provided that the BOM or the Vice Chancellor may refer any business which in its or his opinion is urgent before any meeting with shorter notice or without placing the same on the agenda.
- 4) Non-receipt of notice, agenda and other papers connected with any meeting of the Academic council by any member shall not invalidate the proceedings of the meeting.

**d. Voting:** All questions/issues considered at meetings of the Academic council shall be decided by majority of the votes of the members. If the votes are equally divided, the Chairperson shall have a casting vote.

**f) Minutes:** The minutes of all proceedings of each meeting of the Academic Council shall be signed by the Chairperson of the meeting. The Registrar shall, under the direction of the Vice Chancellor, communicate ordinarily within 15 days after a meeting, a copy of the minutes of the meeting so signed by the Chairperson to each member of the Academic Council. A copy of the minutes shall be submitted to the Chancellor, who can refer back any subject decided for reconsideration.

**g) Powers and Functions of the Academic Council:**

Subject to the provisions of the Act, the Academic Council shall, in addition to all other powers vested in it, perform the following duties:

- a. To exercise general supervision over the academic policies of the University and to give directions regarding methods of instruction, co-ordination of teaching among the faculties / Schools / departments / Centers/Institutions, valuation of research and improvement of academic standards;
- b. To prescribe programs of study leading to degrees, diplomas and certificates of the University, both with online, offline and other virtual modes;
- c. To approve the curricula for various courses or programmes;
- d. To promote research within the University and acquire reports on such research from time to time;



- e. To consider matters of general academic interest either on its own initiative or on a reference by a Senior Faculty or the Board of Management/Board of Governors and to take appropriate action thereon;
- f. To make references to various academic committees for opinion/reviews and decision on academic policies, guidelines and other innovation in academic process;
- g. To make subsequent Regulations with the approval of Board of Management;
- h. To make proposals to institute fellowships, scholarships, studentships, exhibitions, medals and prizes and to make rules for their award;
- i. To recognize persons eminent in any subject to guide research in that subject;
- j. To prescribe qualifications in consonance with the provisions made by the respective Statutory Bodies in this regard, for recognition of persons as teachers of the University and to accord such recognition;
- k. To make arrangement for the conduct of examinations and to appoint examination and evaluation committees or other persons or both, as it thinks fit, to prepare the result of examinations and report such result to the Board of Management for publication;
- l. The Academic Council may appoint a standing committee from amongst its members. The constitution, powers and functions of the said standing committee shall be determined by the Academic Council;
- m. To consider for the appointment of Visiting Professors, Emeritus Professors, Tenure Professors, Professors of Practice and Consultants, Advisors, Mentors and Scholars and determine the terms and conditions of such appointments; and
- n. To exercise such other powers and perform such other duties as may be Conferred or imposed on it by the Act or the Statutes.
- o. The Academic Council shall constitute the Board of Studies for each school. However, the Academic council may recommend for constitution of one common Board of Studies for two or more programmes depending on the number of faculties and programmes. The constitution, tenure, Quorum, Meeting notice and agenda, power and function of the Board of studies shall be as may be decided by the Academic council

#### **(v) The Research and Innovation Council (Section 29 of the Act)**

The Research and Innovation Council shall be the Principal Research and Innovation body of the university and shall provide the larger holistic vision of the kind of research to be undertaken by the university, including prioritization of the research areas.

- a) Constitution:** The Constitution of the Research and Innovation Council shall be in accordance with section 29 (1) of the Act.



1. No	Position	Name	Nominating Authority
1.	Chairperson	Vice Chancellor	
2.	Member (s) (Three)	Pro Vice Chancellor (s)	
3.	Member	Nominee of the sponsoring body	Sponsoring Body
4.	Members(2)		Two External Expert Members with knowledge of Research, Innovation, Consulting and Research Funding to be nominated by Vice Chancellor
5.	Member		One external Senior Academician/Researcher to be nominated by the Vice Chancellor
6.	Member (s)	Dean of Schools	
7.	Members(s)	Directors of Depts./Special Centres connected to Research	
8.	Non – Voting Member	Registrar	
9.	Member Secretary	Dean of Research or a Professor in charge	Vice Chancellor

- 1) The Vice Chancellor may co-opt as invitees the internal academicians/senior administrative and technical officers of the university or any external experts in the interest of the agenda for a particular meeting or for a specific period. But such invitees shall not have voting powers.
- 2) The Registrar and Finance Officers are non-voting members of the Council.
- 3) The Vice-Chancellor shall be the Chairperson and the Dean (Research) shall be the Member Secretary of the Academic Council.

**b) Tenure**

- 1) The members of the Research & Innovation Council, other than ex-officio members, shall hold office for a term of three years from the date of their nomination, as the case may be and are eligible for renomination.



**c) Meeting & Quorum:**

- 1) The meeting of the Research & Innovation Council shall be held twice a year, both on virtual and/or on campus.
- 2) Ordinary Meeting of the Research & Innovation Council shall be held twice a year.
- 3) The Vice Chancellor may, whenever he thinks fit, convene a Special meeting of the Research & Innovation Council for the transaction of any urgent issues, Or any research priority.
- 4) 33% members of the Research & Innovation Council including the Chairperson shall be the quorum for any meeting.
- 5) The Vice Chancellor shall preside over the Research & Innovation Council. In the absence of the Vice Chancellor, the Pro-Vice Chancellor as nominated by the Vice Chancellor shall preside over the meeting. Dean or Professor nominated by the VC shall be the member secretary of the council.

**d) Meeting Notice & Agenda:**

- 1) The Dean-Research shall, under the direction of the Vice Chancellor, give not less than 7 days, notice of the date of an ordinary meeting.
- 2) Agenda shall be sent at least eight days before the date of an ordinary meeting, the Senior Dean shall communicate to every member a preliminary agenda specifying the date, the place and the hour of the meeting and agenda for the meeting.
- 3) Provided that the Vice Chancellor may consider any business which in its or his/her opinion is urgent before any meeting with shorter notice or without placing the same on the agenda.

**e) Voting:** All questions/issues considered at meetings of the Research & Innovation council shall be decided by majority of the votes of the members. If the votes are equally divided, the Chairperson shall have a casting vote.

**f) Minutes:**

- 1) The minutes of all proceedings of each meeting of the Research and Innovation Council shall be signed by the Chairperson of the meeting. The Member-Secretary of the council shall, under the direction of the Vice Chancellor, communicate ordinarily within 15 days after a meeting, a copy of the minutes of that Meeting so signed by the Chairperson to each member of the Council. A copy of the minutes shall be submitted to the Chancellor, who can refer back any subject decided for reconsideration.



2) Non-receipt of notice, agenda and other papers connected with any meeting of the Academic council by any member shall not invalidate the proceedings of the meeting.

**g) Powers and Functions of Research & Innovation Council:**

Subject to the provision of the Act & statutes, Research and Innovation Council shall have the following powers and functions:

- i. To identify thrust areas of research in accordance with the vision of the University;
- ii. To Identify Global Research Centers. Development of global research centers to facilitate faculty research and case development on an international scale;
- iii. To focus on the research journals of various faculties, faculty publications, academic papers, research articles, reports and books with the view to enhance the quality and quantity of various research outcomes in the university.
- iv. To consider Development of alternative pedagogical mechanism including Case studies and case base teaching learning and collaborate with international case study publications;
- v. Research grants and contracts: To identify sources of research grants viz., consulting research, funding research and win research grants sponsored by Institutions and industry to carry out fundamental research. Focus on research funding for a diverse range of team projects;
- vi. Research events: To plan and monitor Research Conferences, Colloquiums, Symposiums, Workshops and Seminars. Annual conferences, business and environment summits to be held on specific issues;
- vii. Considering proposal for Granting approved research centers, academic research centers in accordance with the regulations specified by the Academic Council;
- viii. To define on Sustainability Research Providing special attention on research focusing on sustainability practices and policies, sustainable economic and regional development, national and international research focusing on corporate social responsibility issues, theories and practices, research focusing on environmental resources, policies and their impacts, etc.;
- ix. Development of Innovation lab, Incubation centers, Learning Laboratories, Collaborating with Industry Innovation center's for further learning in research and teaching;
- x. To identify the Inter disciplinary and Trans-disciplinary studies with the concurrence of the Academic council;
- xi. To decide on technology interventions to the research center;
- xii. To actively promote on Indian Knowledge Systems Research
- xiii. Research & Innovation Council may audit, evaluate and assess contributions made by the university and make necessary suggestions



### (vi) The Finance Committee (Section 30 of the Act)

a) **Constitution:** The constitution of the Finance Committee of the Chanakya University and its term shall be as per the provisions of section 30(i) to (vi) of Chanakya University Act, 2021 (hereinafter the Act);

Sl. No	Position	Name	Nominating Authority
1.	Chairperson	Vice Chancellor	
2.	Member		One Nominee of the Chancellor among the members of the Board of Governors
3.	Member	Registrar	
4.	Member		One Nominee of the Sponsoring Body
5.	Member		A Educational finance expert/Chartered Accountant (other than statutory auditor of the university) by Chancellor
6.	Member		Expert in Economics of Education/Cost Accountant nominated by the Chancellor
7.	Member		One financial expert from the sponsoring body nominated by the Chancellor
8.	Member Secretary	The Finance Officer	



- 1) The Vice Chancellor may co-opt as invitees the internal/external experts in the interest of the agenda for a particular meeting or for a specific period. But such invitees shall not have voting powers.
- 2) The Registrar and Finance Officers are voting members of the Committee.
- 3) The Vice-Chancellor shall be the Chairperson and the Finance Officer shall be the Member Secretary of the Finance Committee.

**b) Tenure**

The members of the Finance Committee, other than ex-officio members, shall hold office for a term of three years from the date of their nomination, as the case may be and are eligible for renomination.

**c) Meeting & Quorum:**

- 1) The Finance Committee shall meet at least twice each year to prepare the budget, examine the accounts and to scrutinize proposals for expenditure.
- 2) The Vice-Chancellor may, whenever he thinks fit, convene a Special meeting of the Finance Committee for the transaction of any urgent issues.
- 3) Four members of the Finance Committee including the Chairperson shall be the quorum for any meeting.
- 4) The Vice Chancellor shall preside over the Finance Committee. In the absence of the Vice Chancellor, the member as nominated by the Vice Chancellor shall preside over the meeting.

**d) Meeting Notice & Agenda:**

- 1) The Finance Officer shall, under the direction of the Vice Chancellor, give not less than 7 days prior notice for an ordinary meeting.
- 2) Agenda shall be sent at least seven days before the date of the meeting, the Finance Officer shall communicate to every member a preliminary agenda specifying the date, the place and the hour of the meeting and agenda for the meeting.
- 3) Provided that the Vice Chancellor may consider any business which in its or his/her opinion is urgent before any meeting with shorter notice or without placing the same on the agenda either in a virtual mode or on campus.

**e) Voting :**

- 1) All questions/issues considered at meetings of the Finance Committee shall be decided by majority of the votes of the members. If the votes are equally divided, the Chairperson shall have a casting vote.

**f) Minutes:**



- 1) The minutes of all proceedings of each meeting of the Finance Committee shall be signed by the Chairperson of the meeting. The Member-Secretary of the Committee shall, under the direction of the Vice Chancellor, shall circulate the minutes within 10 days of the meeting;
- 2) A copy of the minutes shall be submitted to the Chancellor, who can refer back any subject decided for reconsideration;
- 3) Non-receipt of notice, agenda and other papers connected with any meeting of the Finance Committee by any member shall not invalidate the proceedings of the meeting;
- 4) The procedure for conduct of meetings, admission of resolutions and amendments for the conduct of meetings of the Finance Committee shall, in general, be the same as that laid down for the meetings of the Academic Council so far as it is applicable;

**g) Powers and Responsibilities of the Finance Committee:**

- (i) It shall prepare the annual budget and medium-term financial forecasts which will then be submitted to the Board of Governors for its approval, after it has been accepted by the Board of Management;
- (ii) It shall with the approval of the Board of Management fix limits of the total recurring expenditure and the total non-recurring expenditure of the year, based on the income and resources of the University;
- (iii) It shall ensure that no expenditure be incurred by the University in excess of the limits so fixed. Any expenditure in excess of the fixed limits for that year, or one which has not been provided for in the budget, shall be incurred only after the approval of the Finance Committee and the Board of Management;
- (iv) It shall monitor the progress of the University's performance against the approved budget and submit a six-monthly report to the Board of Governors after it has been approved by the Board of Management;
- (v) On behalf of the Board of Governors, investigate aspects of the financial situation which require further analysis or action;
- (vi) It shall recommend and monitor the University's treasury management policy;
- (vii) It shall advise the Board of Governors on borrowing policy; proposals for borrowing and related external funding arrangements; and the details of their terms;
- (viii) It shall oversee the University's arrangements for pensions, tax, purchasing, financial relationships and regulatory compliance management;
- (ix) It shall be responsible for determining the University's Financial Policy and Management;
- (x) It's the responsibilities of the Financial Committee on economics of education, viability or other wise of a project or programme, Pricing strategies on non-education products of the university;



- (xi) To consider for the Technology enabled financial management and adopting financial technologies for effective finance function;
- (xii) All proposals relating to creation of posts, and those items which have not been included in the Budget, shall be examined by the Finance Committee before the Board of Management and Board of Governor considers them;
- (xiii) The annual accounts and the financial estimates of the University prepared by the Finance Officer shall be laid before the Finance Committee for consideration and comments and thereafter submitted to the Board of Governor for approval.
- (xiv) The Finance Committee shall determine the Pricing (fees) strategy for each programme based on Statement of cost, determination of proportionate fixed cost and also timeline of crossing the break-even of each programme. And shall present to Board of Management for the approval.



## (vii) Estates and Works Committee (Section 31 of the Act)

a) The constitution of the Estates and Works Committee of the Chanakya University and its term shall be as per the provisions of section 31 of Chanakya University Act, 2021 (hereinafter the Act);

## Constitution of Estate and Works Committee

Sl. No	Position	Name	Nominating Authority
1.	Chairperson	Vice Chancellor	
2.	Member (s)		Two Members nominated by the Sponsoring Body
3.			
4.	Member		One Expert nominated by the Board of Governors among the members
5.	Member		One external member nominated by Chancellor with expertise in Educational Infrastructure
6.	Member		One external member nominated by Chancellor with expertise in Sports Infrastructure and Management
7.	Member		One external member nominated by Chancellor with expertise in Education Planning & Development
8.	Member	Registrar	
9.	Member	The Finance Officer	
10.	Member Secretary	The Estate Officer	



- 1) The Vice Chancellor may co-opt as invitees the internal/external experts in the interest of the agenda for a particular meeting or for a specific period. But such invitees shall not have voting powers.
- 2) The Registrar and Finance Officers are voting members of the Committee.
- 3) The Vice-Chancellor shall be the Chairperson and the Estate Officer shall be the Member Secretary of the Estate & Works Committee.

**b) Tenure**

The members of the Estate & Works Committee, other than ex-officio members, shall hold office for a term of three years from the date of their nomination, as the case may be and are eligible for renomination.

**c) Meeting & Quorum:**

- 1) The Estate & Works Committee shall meet at least thrice a year to plan and execute the campus infrastructure facilities of the university.
- 2) The Chancellor may, whenever he thinks fit, convene a Special meeting of the Committee for the transaction of any urgent issues.
- 3) Four members of the Committee including the Chairperson shall be the quorum for any meeting.
- 4) The Vice Chancellor shall preside over the Finance Committee. In the absence of the Vice Chancellor, the member as nominated by the Vice Chancellor shall preside over the meeting.

**d) Meeting Notice & Agenda:**

- 1) The Estate Officer shall, under the direction of the Vice Chancellor, give not less than 7 days, notice of the date of an ordinary meeting.
- 2) Agenda shall be sent at least eight days before the date of the meeting, the Finance Officer shall communicate to every member a preliminary agenda specifying the date, the place and the hour of the meeting and agenda for the meeting.
- 3) provided that the Vice Chancellor may consider any business which in its or his/her opinion is urgent before any meeting with shorter notice or without placing the same on the agenda either in a virtual mode or on campus.
- 4) The detailed agenda may be sent thru online.



e) **Voting:** All questions/issues considered at meetings of the Estate & Works Committee shall be decided by majority of the votes of the members. If the votes are equally divided, the Chairperson shall have a casting vote.

f) **Minutes:**

- 1) The minutes of all proceedings of each meeting of the Committee shall be signed by the Chairperson of the meeting. The Member-Secretary of the council shall, under the direction of the Vice Chancellor, communicate ordinarily within 15 days after a meeting, a copy of the minutes of that Meeting so signed by the Chairperson to each member of the Council.
- 2) A copy of the minutes shall be submitted to the Chancellor, who can refer back any subject decided for reconsideration.
- 3) Non-receipt of notice, agenda and other papers connected with any meeting of the Committee by any member shall not invalidate the proceedings of the meeting.

g) **Powers and Responsibilities of the Estate and Works Committee:**

- 1) The Estate and Works Committee shall focus on strategy and high-level policy related to infrastructure that are in line with the Chanakya University's long-term goals and therefore ensure that the physical assets are in tune with educational planning of the university, now and in the future;
- 2) The committee is responsible for Planning, Estimation, Execution and reviewing and other advisory role to the Board of Governors on the following:
  - (i) Campus Framework Plans
  - (ii) Priorities for major Capital Works
  - (iii) Preventative Maintenance Programme
  - (iv) Buildings and Grounds Plans
  - (v) Design standards for building works and landscaping
  - (vi) Policies in respect of the built environment and sustainability
- 3) To consider and make recommendation to the Board of Management and Board of Governors with regard to major investments acquisitions and disposals;
- 4) It shall receive reports on:
  - (i) Key infrastructure performance indicators.
  - (ii) Infrastructure risks and opportunities.
  - (iii) Infrastructure performance against comparable institutions.
  - (iv) To consider any other matter as maybe specified by the BoG.



- 5) All members of the Estate & Works Committee other than ex-officio members shall hold office for a term of three years and shall be eligible for renomination.

**(viii) Such other Authorities (Section 32 of the Act)**

- a) The Board of Governors and/or Board of Management may establish other Boards/Committees, bodies and offices as and when the need arises;
- b) The Vice Chancellor of the University, in consultation with the Sponsoring Body or the Chancellor may appoint as many standing or special Committees as it may deem fit and may appoint to such Committees for proper administration of the university.
- c) In exceptional cases, the Chancellor or Vice Chancellor may constitute such Boards/Committees in the interest of the university and bring it to BoG and/or BoM for concurrence/ratification



## **CHAPTER - IV**

# **THE SCHOOLS/FACULTIES /DEPARTMENTS**

**(Section of Chanakya University Act, 2021)**

### **01. FACULTIES / SCHOOLS**

Following may be the Schools proposed phase wise in the Chanakya University

- (i) School of Arts, Humanities & Social Sciences
- (ii) School of Commerce and Management
- (iii) School of Mathematics & Natural Sciences
- (iv) School of Education
- (v) School of Public policy, Governance and legal studies
- (vi) School of Engineering and Technology
- (vii) School of Health Science

The Board of Management, on the recommendation of the Academic Council, may create additional faculties / school(s), merge two or more existing faculties / schools and withdraw proposed faculties depending on the need.

The Schools/Centers/Chairs shall be established phase wise in accordance with Academic planning by the Board of Management, on the recommendation of the Academic Council.



## CHAPTER V

### TEACHERS OF THE UNIVERSITY

#### 1. Teachers of the University:

Core Teachers of the university shall be appointed by the University;

‘Appointed teachers of the University’ shall be either:

- a) Salaried employees of the University appointed as Distinguished Professors, Professors, Associate Professors, Assistant Professors, Research Associates, Teaching Associates, or other teachers (includes any academic designations as defined by any regulatory bodies or the university) of the University, or
- b) Emeritus Professors, Practice Professors, Industry Professors, Research Associates/Teaching Associates appointed by the University to work on honorary/adjunct basis.
- c) All appointments to the teachers shall be made in accordance with the HR Policy of the University in force from time to time.

#### 2. Retirement age of Teachers:

- a) Person/s appointed as the teacher/s of the University shall be entitled to be in the *service* of the University until they complete the superannuation on attaining the age of Sixty five.
- b) However, in exceptional cases, in the interest of the university, the Vice Chancellor, with the concurrence of the Chancellor, may appoint or extend the services of a faculty member/Director/Dean till the attainment of 70 years to those who are physically fit, and have other administrative and academic credentials.

#### 3. Special mode of Appointment

- a) Notwithstanding anything contained in Statute/manual, the Chancellor may invite a person of high academic distinction and professional attainments to accept a post of Professor or any other equivalent academic post in the University on such terms and conditions as deemed fit.
- b) The Vice Chancellor may appoint a teacher or any other academic/technical staff working in any other University or organization for undertaking a joint project/collaborative research/consulting research.
- c) The Vice Chancellor, with the concurrence of the Chancellor, may appoint a Foreign Faculty for a specific period or for a particular project on such terms and conditions, as may be specified.



#### 4. Terms and conditions of service and code of conduct of the teachers and other academic staff of the University

- a) All the teachers and other academic staff of the University shall, in the absence of any agreement to the contrary, be governed by the terms of appointment and conditions of service and code of conduct as are specified in the Statutes or the HR manual and the Notifications.
- b) The emoluments of members of the academic staff shall be such as may be prescribed.
- c) A copy of every offer of appointment referred to in clause (3) shall be deposited with the Registrar.

#### 5. Human Resource (HR) Policy for the Faculty & Staff

- a) There shall be HR Policy governing the HR issues of faculty, administrative, technical and other non-technical staff.
- b) Manual shall refer to Teaching staff manpower planning process, recruitment process to increments, promotions, recognitions, job responsibilities, accountability and other disciplinary matters. The University shall also adopt certain provisions under UGC Regulations and also provisions as prescribed by respective regulatory bodies in this regard wherever applicable.



## CHAPTER VI

### MISCELLANEOUS

#### 1. HONORARY DEGREES AND DISTINCTIONS

- a) Proposal of Conferring an Honorary Degree or Academic Distinctions to some distinguished personality may be made in writing along with the Bio-data of the proposed recipient, by the School to the Chairman of the Academic Council.
  - (i) On receipt of the proposal a special meeting of the Academic Council shall be called to consider the proposal.
  - (ii) At such special meeting of the Academic Council, the Vice Chancellor shall call upon the members to express their opinion about the proposal. If the proposal is passed by the Academic Council it shall be placed before Board of Management for recommendation to the Board of Governors for approval.
- b) Provided that in case of emergency, the Board of Governors /Board of Management /Academic Council may, on its own motion, make such proposals.
- c) The Honorary degree shall be conferred only at Convocation and may be taken in person or in absentia.
- d) The certificate for an honorary degree shall be signed by the Chancellor.

#### 2. AWARD OF DEGREES, DIPLOMAS AND CERTIFICATES

- a) Award of degrees, diploma and certificates shall be issued to the candidates under the seal of the University and signed by the Vice Chancellor and shall be presented to the successful candidate on the date of convocation or at a function that may be arranged.
- b) Issue of Duplicate Degree, diploma and certificates: A duplicate certificate shall not be granted except in cases which on the Recommendation of the Registrar (Evaluation), the Vice Chancellor is satisfied, by the production of an affidavit signed before a magistrate or otherwise, that the applicant has lost or otherwise destroyed. In such cases, a duplicate super scribed as such and signed by the Vice Chancellor may be granted on payment of fee as may be stipulated from time to time.
- c) Issue of Provisional Certificate: Any candidate, who has been successful in the final degree/diploma examination and completed all the requirement for award of a degree, may apply for a Provisional Certificate till such time the convocation is held. The Registrar (Evaluation) shall issue a provisional degree certificate to the applicant.



### 3. WITHDRAWAL OF DEGREES

- a) The Board of Management may, on the recommendation of Academic council by a special resolution passed by a majority of not less than two-thirds of the members present and voting, withdraw a degree, diploma or academic distinction conferred on, or any certificate, granted to, any person by the University for good and sufficient cause.
- b) Provided that no such resolution shall be passed until a notice in writing has been given to that person calling upon him to show cause within such time as may be specified in the notice why such a resolution should not be passed and until his/her objections, if any, and any evidence he/she may produce in support of them, have been considered by the Board of Management.

### 4. DISQUALIFICATION OF MEMBERSHIP (Sec 33 of the Act)

- a) A person shall be disqualified for being chosen as, and for being, a member of any of the authorities of the University
  - (i) If he is of unsound mind;
  - (ii) If he is undischarged/insolvent;
  - (iii) If he has been convicted by a court of law of an offence involving moral turpitude and sentenced in respect thereof to imprisonment for not less than six months.
- b) If any question arises as to whether a person is or had been subjected to any of the disqualifications mentioned in clause, the question shall be referred to the Chancellor and his/her decision shall be final and no suit or other proceeding shall lie in any civil court against such decision.

### 5. MEMBERSHIP OF AUTHORITIES BY VIRTUE OF MEMBERSHIP OF OTHER BODIES

Notwithstanding anything contained in the Statutes, a person who holds any post in the University or is a member of any authority or body of the University in his capacity as a member of a particular authority or body or as the holder of a particular appointment shall hold such office or membership only for so long as he continues to be a member of that particular authority or body or the holder of that particular appointment, as the case may be.

### 6. DELEGATION OF POWERS

Subject to the provisions of the Act and the Statutes, any officer or authority of the University may delegate his or its powers to any other officer or authority or person under his or its respective control and subject to the condition that overall responsibility for the



exercise of the powers so delegated shall continue to vest in the officer or authority delegating such powers.

## 7. OPERATIONS OF UNIVERSITY FUNDS

### a) Endowment Fund (Sec.54 to Sec. 58)

- (i) The Sponsoring Body shall establish an Endowment Fund for the University with an amount specified in the Section 54 of the Act.
- (ii) The Endowment Fund shall be used as security deposit to ensure that the University complies with the provisions of the Act and functions as per provisions of this Act, the Statutes and the Ordinances. The State Government shall have the powers to forfeit, a part or whole of the Endowment Fund in case the University or the sponsoring body contravenes the provisions of the Act, the Statutes, the Ordinances, the regulations or the rules made there under.
- (iii) The University may utilize the income from Endowment Fund for the development of infrastructure of the University and not with to meet the recurring expenditure of the University.
- (iv) The amount of Endowment Fund shall be invested in such instruments as the Government may prescribe and kept invested until the dissolution of the University.

### b) General Fund: Sec.55

- (i) The University shall establish a fund, which shall be the General Fund to which the following shall be credited, namely:
  1. Fees and other charges received by the University;
  2. Any contributions made by the sponsoring body;
  3. Any income received from consultancy and other work undertaken by the University in pursuance of its objectives;
  4. Trusts, bequests, donations, gifts, endowments and any other grants; and
  5. All other sums received by the University.

### (ii) Application of General Fund:

The General Fund shall be utilized for the following objects, namely:



- a. For the repayment of debts including interest charges thereto incurred by the University for the purposes of the Act and the Statutes, the Ordinances, the Regulations and the Rules made there under with the prior approval of the Board of Governor;
- b. To upkeep the assets of the University;
- c. For the payment of the fee for audit of the funds created under section 55 of the statutes;
- d. To meet with general expenses of any suit or proceedings by or against the University;
- e. For the payment of salaries, allowances, Provident Fund, Contributions, Gratuity and other benefits to officers, employees and members of the teaching and research staff;
- f. For the payment of travelling and other allowances of the members of the Board of Governor, the Board of Management, the Academic Council, other authorities and the members of any committee appointed by any of the authority or the Chairperson of the sponsoring body or the Vice-Chancellor;
- g. For the payment of fellowships, free-ships, scholarships, assistantships and other awards to the students belonging to economically weaker sections of the society or research associates, trainees or, as the case may be, to any student otherwise eligible for such awards under the Statutes, the Ordinances, the Regulations or the Rules;
- h. For the payment of any expenses incurred by the University in carrying out the provisions of this Act or the Statutes, the Ordinances, the Regulations or the Rules;
- i. For the payment of cost of capital, not exceeding the prime lending rate from time to time of the in the nationalized bank, incurred by the Sponsoring Body for setting up the University and the investments made thereunder
- j. For the payment of charges and expenditure relating to the consultancy work undertaken by the University in pursuance of the provisions of this Act and the Rules, the Statutes or the Ordinances made thereunder;
- k. For the payment of any other expenses including service fee payable to any organization charged with the responsibility of providing any specific service, including the managerial services to the University, on behalf of the sponsoring body, as approved by the Board of Management to be an expense for the purposes of the University;



Provided that no expenditure shall be incurred by the University in excess of the limits for total recurring expenditure and total nonrecurring expenditure for the year, as may be fixed by the Board of Management, without prior approval of the Board of Management.

**c) Development Fund: Sec.56**

The University shall establish a Development Fund in accordance with Sec.56 to plan for future developmental expenditures as may be required. The sources of this Fund shall be as envisaged u/s 56(i)ti(v) of the Act.

**8. APPOINTMENT OF AUDITORS**

- a) The Board of Governors shall appoint a qualified firm of Chartered Accountants to undertake the statutory audit of the accounts of the University.
- b) The First statutory auditors shall be appointed in the first meeting of the Board of Governors, and the subsequent statutory auditors shall be appointed at the meeting of the Board of Governors convened to approve the accounts of the previous period.
- c) The Chancellor may appoint Internal Auditors to conduct periodical and concurrent audit to report the findings to the Chancellor.

**9. ANNUAL ACCOUNTS**

- a) The first accounting year of the University shall be 2022-23. The subsequent accounting periods will be of duration of 12 months commencing on 1<sup>st</sup> April of that year and ending on 31<sup>st</sup> March of the following year.
- b) The University shall maintain day to day accounts reflecting all the income and expenses of the various departments, divisions, campuses of the University. The accounts of the University shall be maintained in the name of the University and not in the name of the particular Trust or Society.
- c) The Finance officer will prepare the annual accounts, Income and Expenditure account, receipts and payments account and the balance-sheet of the University under the direction of the Finance Committee and place it before the same to the Board of Management and Board of Governance.
- d) The maintenance of the accounts and the auditing of the accounts shall be as per the provisions of the Income-tax Act and also as per the guidelines of the accounting standards of the Institute of Chartered Accountants of India.



## 10. COLLABORATION WITH INDIAN AND FOREIGN UNIVERSITIES CONFERMENT OF THE TITLE “EMERITUS STATUS”

### I. Collaboration with Indian and Foreign Universities

(i) The University may have collaborations with Indian and Foreign Universities/Institutions, Industry, professional bodies on the following:

- Emerging knowledge areas
- The best educational practices
- Academic programmes
- Technology relevance in academic delivery
- On any other innovative areas/practices
- Industry designed curriculum for the programmes and delivery
- Any other matters as may be determined from time to time.

The Chancellor, on the recommendation of the Vice Chancellor, shall take a decision on the viability of such collaborations.

### II. Conferment of the title “Emeritus” status

- The Board of Management may, on a proposal made by the Vice Chancellor, confer the title of “Professor Emeritus”, “Dean-Emeritus” on any University Professor or an Academician of eminence, on or after their retirement in recognition of their eminent service to education and research.
- The Emeritus Professor shall not participate in the regular teaching in a department. They may however, be requested to deliver a course of special lectures on the subject of their study or research and guide the research work of such students as might be assigned to them by the University.
- The Emeritus Professor shall be provided with facilities for research in the Libraries and Laboratories of the University. They shall be paid honorarium as applicable.

## 11. TERMS AND CONDITIONS OF SERVICE AND CODE OF CONDUCT OF NON-TEACHING STAFF OF THE UNIVERSITY

All the non-teaching staff of the University and including technical staff other than the teachers and other academic staff in the absence of any contract to the contrary, be governed by the terms and conditions of service and code of conduct as are specified in the HR Manual.



## **12. REMOVAL OF ACADEMIC STAFF, ADMINISTRATIVE STAFF AND OTHER EMPLOYEES OF THE UNIVERSITY**

- a) Notwithstanding anything contained in the terms of contract of service of the appointment of an Academic Staff, Administrative Staff and Non-Academic and Non-Administrative Staff of the University, such person may be removed from the University by the appointing authority where such person is found to be:
  - (i) of unsound mind;
  - (ii) had been convicted by, a court of law of any offence moral turpitude and sentenced in respect thereof to imprisonment; or
  - (iii) Otherwise guilty of serious misconduct in discharging his or her powers and functions;

## **13. Fixation of Fee (REGULATIONS)**

- a) The University shall abide by the recommendations of the Admission and Fee Regulatory Committee (AFRC) or any other body duly constituted by the Government of Karnataka for the purpose of determining the Fee structure for various courses to be imparted by the University.
- b) The tuition fees for various programs of the University shall be prescribed by the Board of Management.
- c) The BOM shall also prescribe from time to time, other fees such as admission fee, hostel fee, mess fee, usage charges for services such as laundry, printing etc.
- d) The University will take prior approval of the Fee Regulatory Committee of the Govt. of Karnataka with reference to the professional programs offered by the University regarding the fee before the commencement of the courses and even after if there is any change of fee prescribed.

## **14. FEE EXEMPTIONS, SCHOLARSHIPS AND FELLOWSHIPS**

The exemption of fee, award of Scholarship and fellowships to the students may be given based on the merit as well as merit cum means. The identification of such students shall be made by a committee chaired by the Vice-Chancellor with the Dean of School concerned as the member and Registrar as the Member Secretary.

## **15. RESERVATION POLICY**



The University shall follow the prevailing reservation policies of the State Government as applicable to private promoted educational institutions in the State, and any specific directions as may be provided by the Govt.

## 16. GENERAL PRINCIPLES FOR THE INTERPRETATION OF THE STATUTES

- a) This Statute shall receive such fair, large and liberal construction and interpretation as will best ensure the attainment of the object of the Statute according to its true intent, meaning and spirit.
- b) In this Statute, unless the context otherwise requires:
  - (i) Where any word or expression is defined in this Statute, such definition shall extend to the grammatical variations and cognate expressions of such word or expression.
  - (ii) Words and expressions importing the masculine gender include the feminine and neuter genders.
  - (iii) Words and expressions in the singular include the plural and words and expressions in the plural include the singular.
  - (iv) References to any Officer, authority, body, committee or board include his, her or its nominee.
  - (v) Where any part of these statutes confers power to make any subsidiary legislation, expressions used in the subsidiary, legislation shall have the same meaning as in the Statute conferring the power, and any reference in such subsidiary legislation to "the Statute" shall be construed as a reference to the Statute conferring the power to make such subsidiary legislation.
  - (vi) Where in subsidiary legislation there is a reference to a section or other provision by number letter or combination of number and letter and not in conjunction with the title or short title of other subsidiary, legislation or a Statute, the reference shall be construed as a reference to the section or other provision of that number, letter or combination in the subsidiary legislation in which the reference occurs.
  - (vii) Where in subsidiary legislation there is a reference to a subsection or other subdivision of a provision by number, letter or combination of number and letter, and not in conjunction with the number of any other section or provision of that subsidiary legislation or any other subsidiary legislation, the reference shall be construed as a reference to the sub section or other sub division of a provision of that number, letter or combination in the section or other provision in which the reference occurs.



- c) Where any part of these statutes confers any power or imposes any duty, then the power may be exercised and the duty shall be performed from time to time as the occasion requires.
- d) Where any part of these statutes confers any power or imposes any duty on the holder of any office as such, then the power maybe exercised and the duty shall be performed by the holder for the time being of that office.

## 17. THE OVERRIDING EFFECT OF THE CHANAKYA UNIVERSITY ACT

- a) Any power or functions of any Officer, Authority, Body, Committee or Board conferred by these Statues are subject to the provisions of the Chanakya University Act, 2021.
- b) All Agenda and Minutes of the Statutory boards/committees as defined under the Chanakya University Act shall be referred to the sponsoring body.
- c) The decision taken by the Chancellor and the Vice Chancellor as a matter of urgent in nature, can be taken in concurrence of the sponsoring body and later should be placed before the respective Boards/Authorities for ratification.
- d) The University shall be accessible for inspection by the State or its nominated agency, for the purpose of maintenance of Quality and Standards.
- e) Any UGC or national regulatory bodies regulations shall always prevail over the Statutes of the university.
- f) Any legal dispute, arising out of conduct of University or State Government, as the case may be, shall be decided in the court of law. (Jurisdictions to be specified)

## 18. PRESUMPTION OF LAWFUL EXERCISE OF POWER

Subject to the clause of these Statues, where these Statues confer authority upon any person to:

- a. make any subsidiary legislation;
- b. make any instrument or
- c. exercise any power or function,

and the Statute conferring the power prescribes conditions, subject to the observance, performance or existence of which any such power may be exercised, such conditions shall be presumed to have been duly fulfilled if in the document evidencing the exercise of the authority there is a statement that such authority had been conferred by such Statute.



## **19. PRESUMPTION OF VALIDITY OF APPOINTMENTS AND CONSTITUTION OF UNIVERSITY AUTHORITIES AND BODIES**

- a) Subject to these Statutes, the appointment made to any post in the University and constitution of any authorities, bodies, boards or committees in the University in accordance with the Statutes and Regulations of the University shall be deemed to be valid and in accordance with the law.
- b) If any question arises as to whether any person has been duly elected or appointed as, or is entitled to be, a member of any authority or other body of the University, the matter shall be referred to the Chancellor whose decision thereon shall be final.

## **20. PRESUMPTION OF VALIDITY OF ACT OR PROCEEDINGS AND INDEMNITY AGAINST GENERAL PROCEEDINGS**

- a) Subject to these Statutes, no act or proceeding of the Board of Governors, Board of Management or any other Officer, authority, body, committee or board of the University shall be invalidated or questioned on the ground merely of the existence of any vacancy or defect in the constitution thereof.
- b) No suit, prosecution or any other legal proceedings shall lie against the University or for any act or omission of any Officer, authority, body, committee or board or employee of the University in the performance of their powers and functions under the provision of this Statue or any Ordinances, Regulations or Rule made thereunder, provided such act or omission was actuated by good faith.

## **21. THE OMBUDSMAN**

The University shall conform to the norms of UGC (Grievance Redressal) Regulations, 2012 to provide opportunities to redress of certain grievances of students of the university, as well as those seeking admission to the university. This will ensure a mechanism to the students and students seeking admission to address their grievances.

1. The Ombudsman means the Ombudsman appointed under Act.
2. The Ombudsman shall be appointed by the sponsoring body to resolve complaints which does not relate to any academic department, school or Centre for education.
3. The Ombudsman shall be the chairperson of Institutional Grievance Redressal committee.

Composition of the Institutional Grievance Redressal committee (IGRC) will be as follows:-



- a. The Pro Vice – Chancellor or an eminent, Educationist or a Director of School may be appointed by the sponsoring body – Chairperson
- b. Dean – Member
- c. One senior Academician nominated by the Chancellor – Member
- d. One Assistant Professor nominated by the Vice Chancellor – Member
- e. A representative from among the students may or may not of the university, to be nominated by the Vice Chancellor based on the academic merits/ excellence in Sports/ performance in co-curricular activities – as Special Invitee who may have no voting right.
- f. The term of the members of the committee shall be two years.
- g. The quorum of the meetings of the IGRC, including chairman, but excluding the special invite shall be three.
- h. In considering the grievances before it, the IGRC shall follow principles of integrity, impartiality, equity and natural justice.
- i. The IGRC shall send its report with recommendation, if any, to the Vice Chancellor, along with a copy of the representation of the aggrieved student, within a period of 15 working days from the date of receipt of the grievance.

4. A person appointed as an Ombudsman shall hold office for a maximum period of three years. Provided that no person shall hold the office of Ombudsman after attaining the age of sixty-seven years.
5. The Sponsoring Body, at any time, before the expiry of the period specified under clause (4) may terminate the services of the Ombudsman by giving him notice of not less than two months in writing and the Ombudsman shall also have the right to relinquish his office, at any time, before the expiry of period specified under clause (4) above, by giving the sponsoring body notice of not less than two months in writing.

## FUNCTIONS OF OMBUDSMAN

- a. The ombudsmen shall hear appeals from an aggrieved student, only after the student has availed all other remedies provided under these Statutes.
- b. The ombudsmen may avail assistance of any person, as *amicus curiae*, for hearing complaints of alleged discrimination.
- c. The ombudsmen shall put all efforts to resolve the grievances within a period of 30 days of receiving the appeal from the aggrieved student(s).



