CHANAKYA
UNIVERSITY

The Regulations Governing UG Programme

(As approved by the Academic Council in a meeting held on 19.08.2022)

Index

Preamble

Education is the process of evolving excellence through Collective and Conscious action. Chanakya University aspires to pioneer the vision of NEP '2020 in harnessing the resources of the Technology era with the Wealth of Indian Heritage in the Creation and Dissemination of Knowledge for nurturing Global leaders.

NEP 2020 envisions, 'India Centered Education System that contributes **Directly** to Transforming Our **Nation** Sustainably into an **Equitable** and **Vibrant Knowledge** Society by providing **High** Quality Education to **All'.** This implies educational outcome as a Conscious realization of an Individual's Character, Culture, Competence with the Curiosity for Creating knowledge for building a Compassionate World'.

The Inter, Trans and Multi-disciplinary perspectives seeks to go beyond the limits of disciplinary knowledge in adopting project based learning approach. Having derived the University Vision as, **'Creating Knowledge** and **Transformative Leaders** for **Holistic Development',** the learning outcomes as identified by the graduate attributes of the University are,

1. Knowledge with Competence for application
2. Research with Analytical Abilities
3. Scientific Reasoning for Problem solving and Life long Learning
4. Digital skills, Multicultural perspectives and Sustainable solutions
5. Ethical Clarity and Effective Communication skills
6. Leadership and the cultivation of a healthy Civilizational Consciousness.

Thus, Quantitative knowledge creation and Qualitative Leadership attributes are integrated with the core idea of developing a 'Positive Civilizational Consciousness'. The Outcome based learning strategy is to be assessed with Bloom's Taxonomy levels in the design of curriculum, pedagogy and assessment, to enable the development of 'Learning as a skill', for a life of Inquiry, Industry and Inspiration. In view of the context and commitment envisioned above, we present the academic regulations, for the facilitation our academic endeavour.

A. Title & Commencement

These regulations shall be called **'The Regulations Governing the Undergraduate Honours Degree Programmes - 2022-23.**

B. Salient Features:

1. Pioneering the **NEP 2020 Vision** in Liberal Education with 4 Year Honors Program with Multiple Entry and Exit options.

2. Multi, Inter and Trans disciplinary approach in Learning through clustering of Disciplines under an **umbrella structure termed as, 'Schools'.**

3. Support and **affirmative action** towards the inclusion of Global cross section of Students and Teachers.

4. Comprehensive **freedom to choose Courses** from across Domains, Skills, Values, MOOCs, Associated Institutions including Courses without Credits and Self Curated Courses.

5. Integration of **Indian Knowledge Heritage** in theory and Practice to inculcate a healthy **Civilizational Consciousness**.

6. Curriculum and Methodology with scope for **Experiential, Self and Continuous Learning**.

7. Faculty driven, Student centric and **Outcome oriented Assessment** system, that measures learning outcomes and intellectual progression.

8. **Credits for Non curricular activities and Experiences** including Sports, Internships, Co-curricular activities, SEVA or Voluntaryism and Self Curated Courses.

C. Programs:

Programs	Majors
B.A. Honours	App. Economics/ English/ Journalism & Digital Media/ Psychology
B.B.A. Honours	Business Analytics/ International Business/ Digital Enterprises Management/ Services Management/ Startups and Business Innovation
B.Com. Honours	Accounting & Taxation/ Fintech/ Professional Studies
B.C.A. Honours	Data Science/ Cloud & Mobile Computing/ Cyber Security & Digital Forensics
B.Sc. Honours	Computer Science
Other	Any other Program that may be introduced by the University

D. Syllabus:

The Syllabus refers to the content to be learnt by the student in a specific Course determined the nature and credits of learning. The syllabus shall be curated by the Dean's Council, a committee of experts, comprising of internal and external faculty/ experts of the subject drawn from the academia and industry, to be approved by the Board of Studies. The syllabus is drafted with well-defined learning objectives and outcomes with details on the methodology, prerequisites of learning, learning resources, desirable teacher attributes and emerging domains of specialization for research and employment. The content integrates the Social, Technological, Environmental and Professional orientation with reference to the course and program under study.

E. Structure:

1. Duration: The 4 Year comprises of 8 semesters. A Semester Comprises of 16 weeks with a minimum of 80 working days.

2. Credits Matrix: The 4 Year Honours comprises of minimum of 160 credits spread among Discipline Core (Major/ Minor), Open Electives, Foundation Course and Competence Courses.

Semester	Discipline Core	Open Elective	Foundation	Competence	Total
I	10	-	4	06	20
II	10	-	4	06	20
III	14	03	4	03	24
IV	14	03	4	03	24
V	12	03	4	05	24
VI	12	03	-	09	24
VII	12	-	-	-	12
VIII	12	-	-	-	12
Total	96	12	20	32	160

*Indicative Matrix. May change for Courses/ Program/ Schools

3. Required Courses: The Program includes required Non-credit courses, with assessment and appearance in the grade sheet. These courses shall not influence the result, however shall have the grades indicated in the grade sheet.

4. Fast/ Slow Track: Students can acquire or drop up to 4 credits/ semester under the Fast/ Slow track system, enabling them to Shorten/ Extend their term of Study, not lesser than 5/7 semester and Not exceeding 6/8 for the UG Degree/ Honours Program.

5. **Certificate**: The Student shall have the choice of exiting from the course after the II semester with the option of securing a Certificate, subject to the acquiring of a mandatory 10 additional credits, further divided into Theory and Internship project based, in the ratio of 4:6.

6. **Diploma:** The Student shall have the freedom to exit the program after IV semester, with the option of securing a Diploma, subject to the condition of acquiring of a mandatory 10 additional Credits based on Internship.

7. **Bachelor's Degree**: The Student shall secure a basic Bachelor's degree, on the completion of VI Semesters on acquiring a minimum of 136 credits.

8. **Honours Degree:** The Student can obtain Bachelor's degree with Honours degree in two streams, viz, in a chosen domain of Discipline or in Research, with a minimum of 160 credits.

9. **Time Line:** The Student shall have a maximum of 6/8 Years to complete a Basic UG Degree/ UG Honours program, from the date of registration to the I semester.

10. **Re-Entry:** The students who exit with Certification, Diploma and Basic Bachelor Degree shall be eligible to re-enter the programme to complete the Honours programme by acquiring the necessary credits. However, such students shall take the exam in the revised course curriculum and syllabus.

11. **Lateral Entry:** Students from other Institutions, shall be allowed admission into the odd semesters (III/ V/ VII), subject to the approval of the Academic Equivalence Committee. Lateral entry provisions are subjected to conditions that the student shall be able to complete the graduate program within 6/8 years from the date of initial (I semester) enrolment, as the case may be.

12. **Credit Structure:** Credits represent the weightage of a course in terms of Teaching efforts or learning impact measured in Lecture/ Tutorial/ Practical Hours. One credit implies 15 Hours/ Semester and 1 Credit is equivalent to 25 marks in the Semester End Exam. The Table below illustrates the weightage of credits:

No. of Credits	Lecture	Tutorials	Practical
01	01	02	02

*Hours per Week

F. Course Types:

1. Majors: The student is required to specialise in One/ Two chosen disciplines termed 'Majors', to decide the nature of the Honours degree. A Discipline with a minimum of 48 credits qualifies to be Major.

2. Minors: The Student can pursue additional discipline/s, from across any Schools to be considered as Minor, by acquiring a minimum of 24 credits. The 4 Year Honours degree is designed to facilitate the acquisition of 1 Major with 2 Minors or 2 majors. Students seeking Minor Courses involving technical or practical (such as Natural/ Computer Science/ other), would require to satisfy the eligibility criteria, for students without prior adequate learning of those such disciplines.

3. Foundation Course: Every program shall have a mandatory set of Foundation courses of 20 credits to be completed to qualify for the UG degree.

4. Open Elective: As a part of pursuit of passion, the student shall take up courses under Open Elective from any School in the University or MOOCs or Self curated or Activities based learning such as NCC/ NSS/ Sports/ etc. with a total of 12 credits being allocated to this stream across 4 semesters.

5. Competence Courses: Skills are Explicitly integrated, highly visible, taught in context and have measurable assessment. The skills include, Language & Communication Creative Thinking, Team Work, Problem solving, Technical, Social, Personal, Professional, Citizenship and other skills. The student shall choose from Language, Skills and Research capabilities with a mandatory 32 credits in 3 Years.

6. Required Non-credit (Audit) Courses: The Programs across all schools shall include Required Non-credit courses, as may be prescribed by the University, from time to time.

G. Eligibility for Admissions:

1. The Admission to the University programs is guided by the **entrance test** conducted by the University, termed as Chanakya University Pravesha Pariksha. The University shall consider the Government sponsored and NTA administered CUET, as a qualifying exam for admission to the University. The test shall be followed by a personal interview for determining the eligibility.

2. A candidate who has passed the **two-year Pre-University** examination conducted by the Pre-University Board of Education, Government of Karnataka or any other examination considered

equivalent by the University is eligible for admission to the first Semester of the UG program. The Eligibility criteria may differ from program to program.

3. Lateral entry to the corresponding Degree Programmes from other institutions is **subject to the availability** of seats, provided the credits are transferred and retrieved through the Academic Bank of Credits (ABC).

4. The University shall have an **Academic Equivalence Committee**, comprising of Deans of Schools, Academic Coordinators, Programme Directors or others deemed suitable, to decide on the equivalence of course/s in case of inter-school or inter institution portability of students. It shall examine the content, outcome orientation and assessment to decide on the suitability of credit transfers or program completion.

9. The University shall have an open admission policy to offer admission to any individual upon clearing the eligibility criteria, even to individual courses. However, a student shall be **deemed to be a regular student** of the University, only if they register for courses worth minimum of 16 credits per semester. Scholarships, Hostel accommodation, etc are eligible only to the regular student of the University.

H. Medium of Instruction:

The Medium of Instruction shall **be English.**

I. Glossary:

Semester: A term consisting of 16 weeks (minimum 80 days) of Sessions, with 36-40 hours of guided learning per week.

Academic Year: Two Consecutive (one odd + one even) semesters constitute one academic year.

Discipline: A chosen Domain of learning comprising of related courses and which indicate the Nature of Honours/ program.

Course: The Specific Subject (paper/component) of a programme. They vary in Nature, Quantum, Instructions, Importance, Progression, Evaluation and Credits based on the Expected and Measurable Outcome of the Course.

Credit: A unit by which the Course work/ Learning emphasis/ Teaching Efforts are measured, especially in terms of Lecture/ Lab Sessions/ Tutorials. It determines the number of hours of instructions required per week in a semester.

Grade Point: It is a numerical weight allotted to each letter grade on a 10-point scale.

Credit Point: It is the product of grade point and number of credits for a course.

Letter Grade: It is an index of the performance of students in a said course. Grades are denoted by letters A+, A, B+, B, C+, C and D.

Programme: A programme leading to award of a Degree, Diploma or Certificate.

Semester Grade Point Average (SGPA): It is a measure of performance of work done in a semester. It is the Ratio of Total Credit points secured by a student in various courses registered in a semester and the total course credits taken during that semester. It shall be expressed up to two decimal places.

Cumulative Grade Point Average (CGPA): It is a measure of cumulative performance of a student at the end of the corresponding exit level. It is expressed up to two decimal places.

Transcript/ Grade Card/ Certificate: Based on the grades earned, a Grade Card shall be issued to all the registered students after every semester. The grade certificate will display the course details, viz, Course Code, Title, Credits, Grade secured, Result, etc.).

J. Attendance:

Students are expected to maintain the 100% attendance to the Classes and curriculum activities and any deviation from the rule, shall require the authorization of the program coordinator and Dean of the School.

K. Change of Course/s:

The Student shall have the **freedom to register for an additional course, than** the required number of courses (including the Online mode), to seek clarity and understanding regarding the suitability of the Courses/ Program to pursue. If the student wishes Change of Course/s, it shall be effected within Two weeks from the date of commencement of the term (to ensure the fulfilment of the mandatory attendance provision) with the authorization from the Dean. However, the students shall not be allowed to take a course, for which they were not registered.

L. Pedagogy:

The Teaching Learning methods shall be designed to measure the learning outcome in tune with the Vision of the University and Graduate Attributes. The Subject specific, Student driven

methodology shall involve extensive Experiential learning, Case methodology, Immersive projects, blended learning, Self learning activities and other innovative teaching methods.

The methodology shall **consider the diverse profile and learning needs** of the students. The mentors shall facilitate the identification of the need for Bridge/ Modular courses, Effective Peer learning mechanisms, Contextual use of technology tools and Virtual classrooms, distinguished faculty from Industry and Practice with extensive training and workshop for faculty development shall ensure learning through Instruction, Intellect and Inspiration.

M. Assessment:

The Schools shall conduct the student assessment for the Course/ programs offered in line with the Learning outcome. The Formative Assessment and Summative Assessment ratio shall be at 60:40. The various components of the Formative (continuous) Assessment, the methodologies and expected outcome is communicated at the commencement of the Course, by the course faculty.

Formative Assessment for 30% (out of 60%) marks, shall be held by the end of 8th week with the completion of 50% of the syllabus and the **Formative Assessment** for the remaining 30% marks shall be held by the end of 16th week, on the completion of 100% of the syllabus. The FA marks shall be submitted to the Office of the Registrar, within 7 days from the completion of the stated period of their completion.

During the 17th–18th week of the semester, the Summative Assessment shall be conducted by the School as **the Final component of Assessment for 40%** marks.

In case of a student who could not take the Formative Assessments on scheduled date/s due to genuine reasons, such a candidate may appeal to the Program Coordinator/ Dean. The Program Coordinator/ Dean, in consultation with the concerned teacher shall decide the merit of conducting a special test to such candidate on the date fixed by the concerned teacher but before commencement of the concerned Summative Assessment.

The Evaluated assignments of the Formative Assessments are immediately provided to the **candidates** by the concerned teacher and is maintained by the School, which shall be a part of the Academic Audit to be conducted by the Registrar (E), as deemed appropriate.

N. Conduct of Examination:

The Exams shall be conducted by the respective Schools, under the guidance of **Exam committee** headed by the Dean/ Dean's Nominee. The University shall follow a uniform examination calendar, as designed by the office of the Registrar (Evaluation).

Eligibility: All the students registered for specific courses shall be eligible to appear for the Formative and Summative Assessments. Students shall be ineligible to appear for **the Summative Examination**) under the following circumstances, viz, Non qualification in Formative Assessments (< 40%), Withdrawal from the Course, Disciplinary Issues and Medical grounds.

The Student may **pursue a course without the requirement of** taking up the Exam, with the Grade sheet indicating 'Exposed' to such courses, with the letter, 'E'. If the Student changes the Program/ Major along the course of the program, the courses completed and which may not be a part of the Program/ Major, may be treated as Open Elective/s.

The Code of Conduct of the Assessment shall be guided by the Ethics Committee, which shall lay down the rules governing procedures and protocols related to upkeep of the sanctity of examination. Instances of unethical practices, such as deviant behaviour, plagiarism, etc. shall be dealt with the Ethics Committee, on the request of the School Examination Committee.

Guided Learning Programme: The University may conduct a fast-track Guided Learning Programme, to facilitate the eligibility of students to SA, who fail to qualify in the Formative Assessment, under exceptional circumstances.

Re-Registration: The Students failing to qualify in the Guided Learning program to appear for the Make Up assessment or failing to secure 40% marks in the Make Up Assessment, shall Re-register for the Course in the Second Semester to take up Formative Assessment and Summative Assessment in the Course, along the Even Semester.

Dropping the Course: If the Student fails again in either the Formative or Summative Assessment in the re-registered attempt, they shall be advised to Change the Course or Program, as applicable. This shall be a guided academic advice, to facilitate an appropriate career planning for the student.

O. Passing the Exam:

The Student shall be declared to have passed the Course on obtaining a minimum of 40% both in the Formative and Summative Assessments. Student securing less than 40% marks in FA shall be ineligible to write the Summative Assessment and those who score less than 40% in the SA, may take up the makeup assessment, to be held soon after the completion of SA. If the student fails in

the makeup assessment, they shall repeat the course, afresh, in the subsequent semester. They may also exercise the option of dropping/ changing the course, if applicable.

Candidates who fail in lower semester examinations may go to the higher semesters and take the lower semester examinations. However, if the **Course in the higher semester is a progression** on the course taken in the lower semester (E.g: Maths I and Maths II, etc), it shall be mandatory that the student shall qualify in the earlier paper, to be eligible for the next part of the course.

P. Results and Grading:

The Grading systems shall adopt a combination of Absolute and Relative Grading system, wherein the Minimum percentage requirement for passing shall be based upon Absolute Grading system with the limit being 40%. The Results and Ranking shall be based on Relative Grading system. Course/s with an enrolment of up to 30 students shall adopt Absolute Grading.

The Course faculty shall be responsible for uploading the Marks/ Grade in the Learning Management System, as advised and guided by the Office of the Registrar (Evaluation).

Q. Grade Card:

Grade card issued at the end of each semester shall contain the following:

- The credits for each course for that semester.
- The performance in each course is shown by the letter grade obtained.
- The Grade Point Average (GPA) of all the courses for the semester.
- The Semester Grade Point Average (SGPA) of all the courses from the first semester.
- The total marks secured by the candidate for each of the courses in which the candidate appeared for the Summative Assessment.
- The Class, Grade, Result and Rank (if applicable)

R. Award of Certificate:

The Student shall be eligible for the award of Certificate, Diploma, UG Degree and UG (Hons) Degree on the successful completion of the Discipline, Open, Foundation and Competence courses along with completion of the internships, projects, fieldtrip, etc., as prescribed by the Scheme of Examinations.

If some candidates exit at the completion of first, second or third year of the four years Undergraduate Programmes, with Certificate, Diploma or the Basic Degree, respectively, then the

results of successful candidates at the end of second, fourth or sixth semesters shall also be classified on the basis of the Cumulative Grade Point Average (CGPA).

Student shall be free to pursue courses/ programs from multiple Institutions/ University apart from Chanakya University. However, they are eligible to get the benefit of being the Students of Chanakya University, only on acquiring a minimum of 50 percent of the prescribed Credits from Courses taken up in Chanakya University.

S. Evaluation/ Revaluation/ Rejection of Results:

The Evaluation of the answer scripts shall be conducted by internal valuator and the student shall have the right to request for the valuated answer scripts. The student can seek a revaluation of the script, with an application to the Dean, who shall assign the script to another expert for revaluation, other than the first valuator. The higher of the marks after the revaluation shall be applicable. However, if the difference of the marks is more than 10 after the revaluation, the script shall be subject to third valuation and an average of the first two marks shall be considered as the final marks. If the marks change to influence the result/ grade, the fee shall be reimbursed to the student.

Make UP Exam: The Student who fails to secure the eligibility marks (minimum 40%), may apply for the Make Up exam, to be held shortly after the SA to clear the course. However, if the student fails to secure the eligible marks of Minimum 40% in the make up exam, they shall have to repeat the Course, afresh, in the next applicable term.

Grade Improvement Option: The Student may seek to improve the results of SA, by withdrawing his SA Marks for specified Course/s, to apply for the Make Up Assessment and the Marks scored in the Make Up Exam shall be considered, as the final marks. This option can be exercised only once for a Course. The student may apply for the improvement option through an application in the prescribed form. Further, the Student who seek Grade Improvement option shall be eligible for Grading and Not for Ranks, if applicable.

T. Grievance Cell:

Every School shall have an academic grievance cell. Students shall report any grievances related to academic matters to the cell. The composition of this cell is as follows:

- Dean (or his/her representative)

- Program Director/ Student Welfare Officer

- One senior faculty member from each Program

The Registrar (Evaluation) shall be the final arbiter for any issue not specifically mentioned in these regulations and is authorised to take the appropriate action for resolution.

U. Additional Learning:

Dual Degree: The University shall facilitate the pursuance of dual degree, where in the student may take up an additional degree along with the one being pursued in the University in the Distance learning mode or Online Mode from the SWAYAM platform. This is subject to the student fulfilling the necessary conditions required for the successful completion of the courses taken in the University.

V. ACADEMIC BANK OF CREDITS (ABC):

The ABC allows for credit redemption through the process of commuting the accrued credits in the Academic Bank Account maintained in the ABC for the purpose of fulfilling the credits requirements for the award of Certificate/ Diploma/Degree by the authorized HEIs. Upon collecting a certificate, diploma or degree, all the credits earned till then, in respect of that certificate, diploma or degree, shall be debited from the account.

The procedure for depositing credits earned, its shelf life, redemption of credits, would be as per UGC (Establishment and Operationalization of ABC scheme in Higher Education) Regulations, 2021. The Equivalence of the credits and eligibility for transfer shall depend on the nature of courses, content and other related aspects, to be determined by the Academic Equivalence committee of the University. The University may enter into MoUs with select Universities/ HEIs in the country and abroad for the facilitation of the same.

W. MOOCs:

The University recognises, The UGC (Credit Framework for Online Learning Courses through SWAYAM) Regulations, 2021 up to 40 per cent of the total courses being offered in a programme in a semester through the SWAYAM platform and shall facilitate the same through proper guidance and quality assurance.

X. National Academic Depository:

The University shall facilitate the entry of the academic records in the National Academic Depository. National Academic Depository (NAD) is a 24X7 online store house of all academic awards viz. certificates, diplomas, degrees, mark-sheets etc. duly digitised and lodged by academic

institutions. Established by the UGC, NAD not only ensures easy access to and retrieval of an academic award but also validates and guarantees its authenticity and safe storage.

Digi Locker aims at 'Digital Empowerment', and the issued documents in Digi Locker system are deemed to be at par with original physical documents as per Rule 9A of the Information Technology (Preservation and Retention of Information by Intermediaries providing Digital Locker facilities) Rules, 2016.

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