



The Regulations Governing PG Programme

(As approved by the Academic Council in a meeting held on 08.12.2022)



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Preamble

Chanakya University aspires to pioneer the vision of NEP '2020 in harnessing the resources of the Technology era with the Wealth of Indian Heritage in the Creation and Dissemination of Knowledge for nurturing Global leaders.

NEP 2020 envisions, 'India Centered Education System that contributes **Directly** to Transforming Our **Nation** Sustainably into an **Equitable** and **Vibrant Knowledge** Society by providing **High** Quality Education to **All**'. This implies educational outcome as a Conscious realization of an Individual's Character, Culture, Competence with the Curiosity for Creating knowledge for building a Compassionate World'.

The University Vision being, '**Creating Knowledge** and **Transformative Leaders** for **Holistic Development**', the learning outcomes as identified by the graduate attributes of the University are,

1. Knowledge with Competence for application
2. Fostering a Research Aptitude for Life-long Learning
3. Facilitating Digital dexterity and Multicultural perspectives
4. Ethical Clarity and Effective Communication skills
5. Developing a Positive and Participative outlook for sustainable solutions.
6. Leadership and the cultivation of a healthy Civilizational Consciousness.

The Outcome based learning strategy is to be assessed with Bloom's Taxonomy levels in the design of curriculum, pedagogy and assessment, to enable the development of 'Learning as a skill', for a life of Inquiry, Industry and Inspiration. In view of the context and commitment envisioned above, we present the academic regulations, for the facilitation our academic endeavour.

A. Title & Commencement

These regulations shall be called '**The Regulations Governing the Post Graduate Degree Programmes - 2022-23**'.

B. Salient Features:

1. Pioneering the **NEP 2020 Vision** in Global Education and Research Orientation.



2. Inter and Trans disciplinary approach in Learning through clusters of Domains as, 'Schools'.
3. **Affirmative action** towards the inclusion of Global cross section of Students and Teachers.
4. **Freedom to choose Courses** from various Domains, MOOCs and Institutions.
5. Integration of **Indian Knowledge Heritage** for a healthy **Civilizational Consciousness**.
6. Curriculum and Methodology with scope for **Experiential, Self and Continuous Learning**.
7. Faculty driven, Student centric and **Outcome oriented Assessment** system.
8. **Credits for Experiential learning such as** Sports, SEVA, Internships and Curated Courses.
9. Course Designed with Social, Technological, Entrepreneurial and Professional perspectives.
10. Education as an Enabler for Entrepreneurship, Employment and Personal Enhancement.

C. Programs:

Programs
M.Sc. Psychology (Electives in Sports, Music and Health Psychology)
M.Com (Electives in Fintech, Taxation, Business Analytics, Logistics & Supply Chain Management)
M.Sc. Computer Science (Data Science with AI and ML)
Any Other Program

D. Syllabus:

The syllabus shall be curated by the Dean's Council, a committee of experts, comprising of internal and external experts of the course drawn from the academia and industry. The syllabus is drafted with defined learning objectives and outcomes with details on the methodology, prerequisites of learning, learning resources, desirable teacher attributes and emerging domains of specialization for research and employment. The syllabus shall have adequate component for quantitative elements for analytical skills for professional development.

E. Structure:

1. **Duration:** The 2 Year comprises of 4 semesters. A Semester Comprises of 16 weeks with a minimum of 80 working days.

2. **Credits Matrix:**



The Post Graduate Programs Credit framework:

Semester	Discipline Core	Open Elective	Foundation Course	Competence (S+R)	Total
I	16	-	03	02	21
II	16	03	03	02	24
III	16	03	-	02	21
IV	12	-	-	02	14
Total	60 (30+30)*	06	06	08	80

*Core + Electives

3. **Required Courses:** The Program includes required Non-credit (Audit) courses, with assessment and appearance in the grade sheet. These courses shall not influence the result, however shall have the grades indicated in the grade sheet.

4. **Fast/ Slow Track:** Students can acquire or drop up to 4 credits/ Semester under the Fast/ Slow track system, enabling them to Shorten/ Extend their term of Study, not lesser than 3 semesters and Not exceeding 5 for the PG Degree Program.

5. **Diploma:** The Student shall have the freedom to exit the program after II semester, with the option of securing a PG Diploma, subject to the condition of acquiring of a mandatory 10 additional Credits based on Internship.

6. **Master's Degree:** The Student shall secure the Master's Degree, on the completion of IV Semesters on acquiring a minimum of 80 credits.

8. **Electives:** The Student can obtain Master's degree with Specialization in a chosen field as an Elective, in the Second Year.

9. **Time Line:** The Student shall have a maximum of 4 Years to complete the PG Degree from the date of registration to the I semester, by using the option of Multiple Exit options.

10. **Re-Entry:** The students who exit with Diploma shall be eligible to re-enter the programme to complete the Master's programme by acquiring the necessary credits. However, such students shall take the exam in the revised course curriculum and syllabus.

11. **Lateral Entry:** Students from other Institutions, shall be allowed admission into programme subject to the approval of the Academic Equivalence Committee. Lateral entry provisions are subjected to conditions that the student shall complete the Master's programme within 4 years from the date of initial (I semester) enrolment.



12. Credit Structure: Credits represent the weightage of a course in terms of Teaching efforts or learning impact measured in Lecture/ Tutorial/ Practical Hours. One credit implies 15 Hours/ Semester and 1 Credit is equivalent to 25 marks in the Semester End Exam. The Table below illustrates the weightage of credits:

No. of Credits	Lecture	Tutorials	Practical
01	01	02	02

*Hours per Week

F. Course Types:

- 1. Discipline Core:** The Common courses comprising of a domain of study indicating the nature of the Master's Program. They shall comprise of a minimum of 32 Credits.
- 2. Electives:** The Student shall specialise in a chosen domain, termed as elective, requiring a minimum of 28 credits in the II year of the 2 Year programme.
- 3. Foundation Course:** Every program shall have a mandatory set of Foundation courses of 20 credits to be completed to qualify for the UG degree.
- 4. Open Elective:** As a part of pursuit of passion, the student shall take up courses under Open Elective from any School in the University or MOOCs or Self curated or Activities based learning such as NCC/ NSS/ Sports/ etc. with a total of 06 credits across 2 semesters.
- 5. Competence Courses:** These include Skill development courses enabling the internalisation of learning and professional application of Knowledge. The courses are grouped into Research, Life and Professional skills. The student shall choose from among the basket to complete a minimum of 8 credits across 4 semesters.
- 6. Required Non-credit Courses:** The Programs across all schools shall include Required Non-credit courses, as may be prescribed by the University, from time to time.

G. Eligibility for Admissions:

1. A candidate who has passed the 3 or 4 Year UG examination conducted by the University, Established or Recognized by the Statutory bodies under the State or Central Government.
2. The Eligibility for Admission to the University programs is guided by the Admission test conducted by the University followed by a Personal interview.



3. Lateral entry to the corresponding Degree Programmes from other institutions is **subject to the availability** of seats, provided the credits are transferred and retrieved through the Academic Bank of Credits (ABC).

4. The University shall have an **Academic Equivalence Committee**, comprising of Deans of Schools, Academic Coordinators, Programme Directors or others deemed suitable, to decide on the equivalence of course/s in case of inter-school or inter institution portability of students. It shall examine the content, outcome orientation and assessment to decide on the suitability of credit transfers or program completion.

H. Medium of Instruction:

The Medium of Instruction shall **be English**.

I. Glossary:

Semester: A term consisting of 16 weeks (minimum 80 days) of Sessions, with 36-40 hours of guided learning per week.

Academic Year: Two Consecutive (one odd + one even) semesters constitute one academic year.

Discipline: A chosen Domain of learning comprising of related courses and which indicate the Nature of Honours/ program.

Course: The Specific Subject (paper/component) of a programme. They vary in Nature, Quantum, Instructions, Importance, Progression, Evaluation and Credits based on the Expected and Measurable Outcome of the Course.

Credit: A unit by which the Course work/ Learning emphasis/ Teaching Efforts are measured, especially in terms of Lecture/ Lab Sessions/ Tutorials. It determines the number of hours of instructions required per week in a semester.

Grade Point: It is a numerical weight allotted to each letter grade on a 10-point scale.

Credit Point: It is the product of grade point and number of credits for a course.

Letter Grade: It is an index of the performance of students in a said course. Grades are denoted by letters A+, A, B+, B, C+, C and D.

Programme: A programme leading to award of a Degree, Diploma or Certificate.



Semester Grade Point Average (SGPA): It is a measure of performance of work done in a semester. It is the Ratio of Total Credit points secured by a student in various courses registered in a semester and the total course credits taken during that semester. It shall be expressed up to two decimal places.

Cumulative Grade Point Average (CGPA): It is a measure of cumulative performance of a student at the end of the corresponding exit level. It is expressed up to two decimal places.

Transcript/ Grade Card/ Certificate: Based on the grades earned, a Grade Card shall be issued to all the registered students after every semester. The grade certificate will display the course details, viz, Course Code, Title, Credits, Grade secured, Result, etc.).

J. Attendance:

Students are expected to maintain regular attendance to the Classes and curriculum activities and any deviation from the rule, shall require the authorization of the program coordinator and Dean of the School. The School shall devise the mandatory attendance requirement for eligibility to complete the course/ program, as deemed appropriate.

K. Change of Course/s:

The Student shall have the **freedom to register for an additional course**, (including in the Online mode), to seek clarity and understanding regarding the suitability of the Courses/ Program to pursue. If the student wishes to drop Course/s, it shall be effected within Two weeks from the date of commencement of the term with the authorization from the Dean. The students shall not be allowed to take a course, for which they were not registered.

L. Pedagogy:

The Teaching Learning methods shall be designed to measure the learning outcome in tune with the Vision of the University and Graduate Attributes. The Subject specific, Student driven methodology shall involve extensive Experiential learning, Case methodology, Immersive projects, blended learning, Self learning activities and other innovative teaching methods.

M. Assessment:

The Schools shall conduct the student assessment for the Course/ programs offered in line with the Learning outcome. The Formative Assessment and Summative Assessment ratio shall be at 60:40. The various components of the formative (continuous) assessment, the methodologies



and expected outcome is communicated at the commencement of the Program/ Term/ Course, by the course faculty.

The **First test of Formative Assessment (A1)** for 30% marks, shall be held by the end of 8th week with the completion of 50% of the syllabus and the **Second test of Formative Assessment (A2)** for 30% marks shall be held by the end of 16th week, on the completion of 100% of the syllabus.

During the 17th–18th week of the semester, the Summative Assessment Test shall be conducted by the School as **the Final component of assessment (A3) for 40** marks.

If a student who has failed to attend the A1 or A2, it shall be deemed that the student has dropped the Course. If the student who could not take the test on scheduled date due to genuine reasons, the student may appeal to the Dean. The Dean, in consultation with the concerned teacher shall decide the merit of conducting a special test to such candidate on the date fixed by the concerned teacher but before commencement of the Semester End Examinations.

The Evaluated assignments of the Assessment I (A1) & Assessment II (A2) are provided to the **candidates after obtaining acknowledgement** by the concerned faculty and is maintained by the Dean, to be submitted to the office of the Registrar Evaluation before the commencement of the End Semester Examination.

The marks of the **Continuous Assessments (A1 & A2)**, shall be published on the Notice Board for information of the students. The Formative assessment marks shall be communicated to the Registrar (Evaluation) at least 07 days before the commencement of the Examinations.

Dropping the Course: The Student shall have the option to drop a course, by not taking up the End Semester Examination. The regulations provide the liberty of **pursuing a course without the requirement of** taking up the Exam.

N. Conduct of Examination:

The Exams shall be conducted by the respective Schools, under the guidance of **Exam committee** headed by the Dean. The University shall follow a uniform examination calendar, as designed by the office of the Registrar (Evaluation).

Eligibility: All the students registered for specific courses shall be eligible to appear for the A1, A2 and A3. Students shall be ineligible to appear for **the End Semester Summative Examination (A3)** under the following circumstances, viz, Withdrawal from the Course, Disciplinary Issues and on Health grounds.



O. Passing the Exam:

No candidate shall be declared to have passed the Semester Examination as under each course unless they obtain a minimum of 40% marks in each individual course and the program, including in the Formative Assessment marks.

Candidates who fail in lower semester examinations may go to the higher semesters and take the lower semester examinations. However, if the **Course in the higher semester is a progression** on the course taken in the lower semester (E.g: Maths I and Maths II, etc), it shall be mandatory that the student shall qualify in the earlier paper, to be eligible for the next part of the course.

P. Results and Grading:

The Grading systems shall adopt a combination of both Absolute and Relative Grading system, in a Ten point scale, with the Alpha grades being A+, A, B+, B, C+ and C. Students securing less than 40% shall get the Grade 'D', indicating 'Dropped the Course'.

Q. Grade Card:

Grade card issued at the end of each semester shall contain the following:

- The credits for each course for that semester.
- The performance in each course is shown by the letter grade obtained.
- The Grade Point Average (GPA) of all the courses for the semester.
- The Semester Grade Point Average (SGPA) of all the courses from the first semester.
- The total marks secured by the candidate for each of the courses in which the candidate appeared for the Summative Assessment.
- The Class, Grade, Result and Rank (if applicable)

R. Award of Certificate:

The Student shall be eligible for the award of the Diploma/Degree on the successful completion of the course, on the fulfilment of following conditions.

The successful completion of securing a minimum of a CGPA of 5 in the Discipline, Open, Foundation and Competence courses along with internships, projects, fieldtrip, etc., as prescribed by the Scheme of Examinations.

The PG Diploma certificate awarded on the exit after I year of the II year program, shall also be classified on the basis of the Cumulative Grade Point Average (CGPA) in the Second Semester.



Student shall be free to pursue courses/ programs from multiple Institutions/ University apart from Chanakya University. However, they are eligible to get the benefit of being the Students of Chanakya University, only on acquiring a minimum of 50 percent of Credits (40), from Courses taken up in Chanakya University.

S. Evaluation/ Revaluation/ Rejection of Results:

The Evaluation of the answer scripts shall be conducted by internal valuator and the student shall have the right to request for the valued answer scripts. The student can seek a revaluation of the script, with an application to the Dean, who shall assign the script to another expert for revaluation. The higher of the marks after the revaluation shall be applicable. However, if the difference of the marks is more than 10 after the revaluation, the script shall be subject to third valuation and an average of the first two marks shall be considered as the final marks. If the marks change to influence the result/ grade, the fee shall be reimbursed to the student.

Student is permitted to reject the result of a Course / Entire examination of any semester. They shall be permitted to appear for the courses in the forthcoming terms. The rejection shall be exercised only once in each semester and the rejection once exercised shall not be revoked. Application for rejection of results along with the payment of the prescribed fee shall be submitted to the Registrar (Evaluation), within 10 days from the date of publication of the result. A Student who rejects the result is eligible for Grading and Not for Ranks, if applicable.

T. Grievance Cell:

Every School shall have an academic grievance cell. Students shall report any grievances related to academic matters to the cell. The composition of this cell is as follows:

- Dean (or his/her representative)
- Program Director/ Student Welfare Officer
- One Senior faculty member from each Program

The Registrar (Evaluation) shall be the final arbiter for any issue not specifically mentioned in these regulations and is authorised to take the appropriate action for resolution.

U. Additional Learning:

Dual Degree: The University shall facilitate the pursuance of dual degree, where in the student may take up an additional degree along with the one being pursued in the University in the



Distance learning mode or Online Mode from the SWAYAM platform, subject to the fulfilment of the necessary conditions for the successful completion of the courses taken in the University.

V. ACADEMIC BANK OF CREDITS (ABC):

The ABC allows for credit redemption through the process of commuting the accrued credits in maintained in the ABC for the purpose of credits requirements for the award of Certificate/Diploma/Degree by the authorized HEIs.

The procedure for depositing credits earned, its shelf life, redemption of credits, would be as per UGC (Establishment and Operationalization of ABC scheme in Higher Education) Regulations, 2021. The Equivalence of the credits and eligibility for transfer shall be determined by the Academic Equivalence committee of the University.

W. MOOCs:

The University recognises, The UGC (Credit Framework for Online Learning Courses through SWAYAM) Regulations 2021, which allows up to 40 per cent of the total credits offered in a programme in a semester, to be taken online through the SWAYAM platform and shall facilitate the same through proper guidance and quality assurance.

X. National Academic Depository:

The University shall facilitate the entry of the academic records in the National Academic Depository. National Academic Depository (NAD) is a 24X7 online store house of all academic awards viz. certificates, diplomas, degrees, mark-sheets etc. duly digitised and lodged by academic institutions. NAD ensures easy access to and retrieval of an academic award and validates its authenticity. The Documents in Digi Locker system are deemed to be at par with original physical documents as per Rule 9A of the Information Technology (Preservation and Retention of Information by Intermediaries providing Digital Locker facilities) Rules, 2016.

